GOVT. SCIENCE COLLEGE, CHATRAPUR

ACADEMIC AUDIT REPORT

2023-24





GOVT. SCIENCE COLLEGE

CHATRAPUR, Dist – Ganjam, Odisha, India Regional Director of Education

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjani, Odisha India

Brief History of the College

Government Science College, Chatrapur is one of the astral and quinquagenarian institutions of Odisha. The Institution was established on 8th July 1969 with the persuasive endeavours of local intellectuals. It has glorious history and several anecdotes regarding students' accomplishments. Since then, it has been unremittingly imparting education to students of Chatrapur and nearby districts. Initially it was founded as a private institution, later it was taken over by Government of Odisha in 1982. At the onset, the institution offered only intermediate course in science and Arts. In 1970 itself, effective measures were taken to initiate degree courses. 1970-71 was a landmark year in the history of Government Science College, Chatrapur. It successfully systematized the BA course, which strengthened the stand of the Institution. Similarly, plans were strategized to launch plain science courses (without Honours), and in 1976 it introduced the same for science enthusiasts. The Institution begin with 32 seats in MPC and CBZ and gradually it widened it ambit. That very year brought about some substantial changes in the academic atmosphere of college by setting up platform for 'Honours' courses in different disciplines. Honours in Economics and Political Science commenced in 1977-78 academic session. The college committee also proposed for expansion of academic horizons by opening commerce stream. In 1980-81 academic year few more Honours courses were introduced such as Zoology and History along with B. Com. The following academic session marked the beginning of English Honours as a degree course. After few years undergraduate courses in Arts, Science and commerce ran in full swing. Those UG courses were affiliated to Berhampur University. Being an institution of educational excellence, it aimed at all round and holistic development of students. The institution's remarkable output paved way for opening PG courses in Odia and History in 1993. Since then, these two post-graduation courses were keenly opted by students. Looking at the broader spectrum of students' interest, the department of Higher education declared to open PG courses in all subjects. In the academic year 2023-24 M.Sc. M.Com and MA courses in rest of the subjects apart from Odia and History were introduced. It is a humongous challenge to deliver classes from +2 to PG in a cozy campus and with limited infrastructure, but still things are managed on time. Being a composite college it has been disseminating education with all diligence and devotion. Our institution has been functioning under Department of Higher Education and Department of Higher Secondary Education. Odisha since the inception. The College is situated at Chatrapur, which is the headquarter of Ganjam District. It is sited at prime location, adjacent to NH 16, encompassing 4.1 acres of land. Chatrapur was originally a subdivision, but it is declared as municipality in 2023, which is a recent development. It is declared so because of its surging population and supportive infrastructure. It is a costal suburb, with favorable climatic condition and conducive atmosphere for sustenance. Students turn up from different social and economic backgrounds to pursue higher studies. With a minimum infrastructure the college is functioning to meet the demand of students who are coming from different parts of Ganjam district and nearby districts of south Odisha and costal Odisha.

Institutional Basic Information

A. Name and address of the Institution:

Name of the Institution	Government Science College
Address for communication	Chatrapur, Ganjam, PIN-761020
Website	www.gscc.ac.in
Phone no.	06811 262621
Email	principalgscc@gmail.com

B. Geographical Presence:

Sl No.	Particulars			Respons	e	
1	Geographic location of the college (respond Yes in appropriate box)	Rural	Urban	Peri- urban	Tribal	Any other
	C See the appropriate boxy		Yes			
2	Location of the college (respond Yes in appropriate box)	Coastal	Eastern	Wester n	Northern	Southern
	Wilphoprime boxy	Yes	Yes			
3	Name of the place	Chatrapu				
4	Mention the approximate population is catering to the needs of the stakeh (approximate population of feeder areas)	20 Lac				

C. Vision of the Institution:

Government Science College, Chatrapur aims at having transformational impact on students of various sectors, enabling them to discover their inner potentialities through modern education and inculcating qualities of human values, competence, confidence, and excellence.

D. Mission of the Institution:

- > To inspire students and develop skilled human resource for a competing world.
- > To develop scientific temperament and information technology among the young quest learners.
- > To motivate and promote social ethics, multidimensional personality, multi-tasking capability and leadership potential among the students.
- > To build up consciousness towards law abiding, social concerns, social responsibilities,

E. Core Values of the institution: (Pl. briefly mention how the core values are inculcate by the institution and by its stakeholders)

(Core values such as:

- Integrity: Commitment to honesty, transparency, and ethical behavior among the students.
- Excellence: we value high quality education to students so that they can meet their carrier goals. Also, we encourage innovations/research.
- Creativity: Welcoming environment for all students, encouraging creativity and forward-thinking solutions among the students. We value best practices for students and transfer it to community.
- Technological development: Promoting team-work and partnerships with another institute.
- Economic Prosperity: We serve the community and making a positive impact in the society, committing environmental stewardship and sustainable practices.
- F. Is the Institution having a Strategic Plan?

Yes

G. Is the Institution approved by regulatory body?

Yes

H. Type of Institution:

Centra 1 Govt.	State Government	Govt. Aide d	Private Unaide d	Autonomous	Self- Financing	Local Body	Any other	
	Yes							

I. Status of Institution:

Autonomous Institute (as declared by university)	Non- autonomous	Deemed University	Constituent Institution	Specialized College	Any other (pl. Specify)
	Yes				

J. Category of Institution: (Gender & Social)

Gen	der	Social	Any other
Co-educational	For Women's only	For Differentially- abled students	(pl. Specify)
Yes			

K. Establishment Details

Sl. No.	Establishment	Details
1	Year of establishment	1969
2	Name of the University to which the institution is Affiliated	Berhampur University, Bhanja Bihar, Berhampur, Odisha
3	Year of Affiliation with University	1969
4	Nature of Affiliation (Permanent/Temporary)	Permanent
5	Current status of affiliation (active / expire)	active

L. Accreditation Details

Is the Institute accredited? (Yes/No)	Yes	Period for Institution accredited	From 17.10.2006 to 22.01.2022
Name of the Accreditation Body	NAAC	Current Accreditation (active/expired)	expired

Year of last accreditation 2	2017	Current/Last Accreditation	Grade B+ Cycle: Second
Rank in National Institute of Framework (NIRF) of the ins		N.A.	

M. Detail about Head of the Institution

Name of the Principal with Rank	Dr. Ajay Kumar Tripathy, Assistant Professor (Stage-III)
Nature of Appointment: (Regular / In-charge /Any other) (Pl. Specify)	In-Charge
Mobile Number (of the Head of the Institute)	9438323244
Landline No. (Office) with code	06811 262621
Email Address	principalgscc@gmail.com

I. Academic Information

A. Academic Information (2023-2024) (Pl. add row and columns as required)

10.	.9	œ	.7	6.	'n	, 4 -	μ	is	-	· • Z -	· s
UG – Odia	UG – Hist	UG – Eng	UG – ECO	UG – COM	UG – Zool	UG – Bot	UG – Math	UG – Chem	UG – Phy	Program/ Course/Subject	
36	36	36	36	36	36	36	36	36	36	Course Duration (In months)	
48	64	16	64	256	64	64	32	48	48	Sanctioned strength	
9	19	-	19	31	13	19	7	6	29	Boys	Str
34	43	2	14	22	46	23	6	9	5	Girls	idents ac
43	62	ري	S	53	59	42	13	15	34	Total	lmitted in
Si	2	13	31	203	5	22	19	33	14	Vacanc y	the Academ
397	343	113	129	315	383	266	100	187	244	No. of Applications received	Students admitted in the Academic year (2023-24)

Course Sanctioned Duration (In strength Boys Girls Total 24 32 7 22 29	Sanctioned strength
Bo 7	Bo 7
Students admitted in Boys Girls Total 7 22 29	Students admitted in the Academic y Boys Girls Total Vacancy 7 22 29 3
Girls Total 22 29	Girls Total Vacancy 22 29 3
Imitted in Total	Imitted in the Academic y Total Vacancy 29
	the Academic y Vacancy

B. Department wise Faculty Position (add more rows as per requirement) (* R – Regular, C – Contractual and G – Guest) (2023-24)

			No	o. of	teacl	_		lty or	n the	basi	s of		То	tal	No. of
SI. No	Department/Subject	Total Sanctioned Strength	Pro	ofess	sors	Pr	ssoci ofess Reado	ors/	Assistant Professors/ Lecturer		ors/	Demonstrators/ Lab Attendants/ Store Keeper	Faculty Strength	Vacancy	Teaching Staff with -Doctoral Degree R*
			R*	C*	G*	R*	C*	G*	R*	C*	G*				
	Principal	1							0				0	0	0
	Odia	6							1	3	0		4	2	4
	English	4							2	0	1		3	2	2
	History	6							2	0	1		3	4	0
	Pol.sc	4							0	0	1		1	3	0
	Economics	4							3	1	0		4	2	2
	Logic and Philosophy	1							0	0	0		0	1	0
	Commerce	7							3	1	1		5	3	1
	Mathematics	5							5	0	0		5	0	1
	Physics	4							2	1	0	02	4	1	0
	Chemistry	5							2	2	0	02	4	1	4
	Botany	4							4	0	0	02	3	0	3
	Zoology	4							2	0	0	01	2	2	1
	Total	55							26	08	04	07	38	21	18

II. A. Administrative Structure

Sl. No.	Indicator	Response
1.	What is the current administrative structure within the institution? (A structural diagram may be attached)	ACCOUNTY BURGAL READ CLIEX Senior and Junior Account in a Committee of the Committee of
2.	What are the processes/ mechanisms followed to ensure coordination and collaboration among different administrative units?	The internal decision-making process is participatory in nature. The member of different committee uses various data and information often from the student feedback, HODs, faculties and other members in decision making. In case of important matter and issues the principal calls for meeting to discuss on the subjects and make final decision. The decision is then circulated to all respected members.

B. Course and Examination Details (Pl. add row and column as required)

N f	Types of Course (P where appli	Examination pattern (Pl. mark "Yes" where applicable)			
Name of the Course	Choice Based Credit System (CBCS)	ice Based lit System (Pl. Specify)		Choice Based Credit System (CBCS)	Any other (Pl. Specify)
UG Level	Yes			Yes	Semester
PG Level	Yes			Yes	Semester

OBJECTIVE & SCOPE OF THE AUDIT: The Principal, Dr Ajay Kumar Tripathy, staffs of the department and the members of IQAC participated a preliminary meeting held on Dt:05.11.24 to outlines the broad objectives of the academic audit as an independent assessment of the College by an external peer team. The audit team is empowered to express views and give suggestions for the improvement of the overall academic system being followed by the college.

Audit Committee: Government Science College, Chatrapur, constituted an internal committee constituting of four members headed by Principal of this institution. In various discussions it is unanimously decided to conduct academic audit by following the universal proforma supplied by higher education department. By obeying the guidelines, internal committee decided a four members committee to conduct the Academic Audit of the College. The committee visited the college physically on Dt 23.12.24 whose observation reports and scope of improvements are summarised below

External Academic Audit Committee members:

- 1. Dr Sudhakar Patra, Professor in Economics, Berhampur University
- 2. Dr Sidharth Shankar Padhi, Regional Director of Education, South Zone, Berhampur
- 3. Dr Amar Prasad Bisoi, Reader in Political Science, Ganjam College

Internal Academic Audit Committee Members: -

- 1. Dr Pranati Nayak (Administrative Bursar)
- 2. Dr Shuchismita Behera (IQAC Coordinator)

AUDIT REPORT OF DIFFERENT DEPARTMENTS ODISHA HIGHER EDUCATION

Academic Audit (Department-wise)

Internal Quality Assurance Cell

NAME OF HEI: GOVERNMENT SCIENCE COLLEGE, CHATRAPUR ACADEMIC YEAR- 2023-24

Summary of Performance Report of Departments

SI No	Department	Total Weighted Score	Performance Index	Suggestions
1	Botany	6160	23.5	
2	Chemistry	7046.2	26.89	
3	Commerce	9242.6	35.27	
4	Economics	4792.5	18.29	
5	English	6379.5	24.3	
6	History	8065.2	30.78	
7	Mathematics	5997	23	
8	Odia	6030	23	
9	Physics	5577.5	21.3	
10	Political Science	5797.5	22.12	
11	Zoology	6751.5	25.76	

Maximum Possible Score: 26200

Performance Index = (Total Score / 26200) x 100

Sl no	Name of the member	Signature Signature Signature Segional Director of Education Regional Director of Education
1	Dr Sidharth Shankar Padhi	Sedious Oles Law Con
2	Dr Sudhakar Patra	Moto 2001 2 Michaelar Patra
3	Dr Amar Prasad Bisoi	Professor of Economics
4	Dr Amar Prasad Bisoi Dr Pranati Nayak	Morrati Mayar
5	Dr Shuchismita Behera	Sheechismita Behera

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only]
Academic Session: 2023-2024

1	Name of the Department.	Botany	
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
а	UG	1991-92	
b	PG	2023-24	
С	MPhil		
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]		

Manoranjan Maharana 20/12/24.

Signed by: Head of the Department

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjani, Odisha India PRINCIPAL
Govt. Science College
Chatrapur (Gm.)

Regional Director of Education

LIMIT PER A HOPINIANIA

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
а	Results (Average pass percentage of all programs)	100	68	30	2040
	Pass percentage: above 75%, for every 1% = 1; ≤75%				
	and up to 60%, for every 1% = 0.75; <60% and upto				
	45%, for every $1% = 0.5$; <45% and above pass mark,				
	for every 1% = 0.25				
b	Seminars delivered	10	2	30	60
	1 seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
C	Project work/Field study/Internships completed	10	10	30	300
	Successful completion 75-100% = 10; Between 40-74% = 5; Less than 40% = 0				
C	PhD]	10	3	30	90
	>10% = 10; Between 5 and 10% = 5; <5% = 3				
e	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
	f PTR	10	5	30	150
	Student Teacher Ratio (average across all disciplines) [Current] ≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 (Ad-hoc/Part-time teachers/Guest teacher with at least 9 months of continuous teaching in an academic year shall be considered).				
E	Achievements	20	20	30	600
	Participation in Co-curricular and Extra-curricular activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; Participation = 2				
ŀ	Research fellowship/ scholarship	20	0	30	(
	RA/PDF: 1 = 10; National level fellowship [NET/GATE etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5; Research Assistant: 1 = 3				
	i Number of upskilling/reskilling courses offered beyond syllabus	10	0	30	
	1 Course = 5; ?2 Courses = 10				
2	Faculty	400		30	12000

ı aı	ng by faculty (Number of classes taught/ total assigned)	20	20	30	600
?80% =	: 10; <80% up to 70% = 8; <70% = 5				
b Resear	ch guidance/supervision	60	47	30	1410
Post-de	octoral guidance, such as Dlitt/DSc: 1 = 12; PhD:				
1 = 10;	MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1				
= 1					
c Resear	ch projects per individual teacher	50	0	30	0
	? 10.0 lakh] = 20; Minor [≤10.0 lakh] = 10				
	tions per individual teacher	150	0	30	0
-		150	0	30	0
I I	= 20; 1 in WoS/Scopus listed journals = 20; 1 in ARE Journal other than the above = 15; 1				
	r in Book = 10.0; 1 in ISSN Journal = 10; 1				
I I	ence Paper in Proceedings = 5.0; 1 Others			d	
	ar article; magazine article, etc.) = 3				
e Patent,	Products/Copyright/Policy Document	10	0	30	0
1 Inter	national = 10; 1 National = 8				
f Semina	r/Symposium, etc. attended per individual	10	3	30	90
teache	r				
Papers	presented in International: 1 = 5; National: 1 =				
3; Atte	nded International: 1 = 3; National: 1 = 2				
Interna	tional event should have at least six participants				
from al	proad.				
g Served	as resource person, etc. per individual teacher	10	0	30	0
Interne	tional Chairman/Kounata anaskar/Ca				
l I	tional - Chairman/ Keynote speaker/ Co-				
	an/ Invited speaker/ Resource person: 1 = 8;				
	al - Chairman/ Keynote speaker/ Co-chairman/				
	speaker/ Resource person: 1 = 4	40		7.0	
	ership in editorial board of research journals	10	0	30	0
	Associate Editor: 1 = 10; Member: 1 = 5				
	ve position in professional bodies	10	0	30	0
Preside	nt/ Vice-president/ Secretary/ Treasurer: 1 = 10				
i Membe	ership in professional bodies	10	0	30	0
	gn = 5; 1 Indian = 3				
•	g program [FIP/FDP] attended	20	0	30	0
	tional: 1 = 10; National: 1 = 5				
	/ honours	20	0	30	0
	the national/state academies/ Government: 1				
= 10	,				
m Admini	strative positions	10	5	30	150
	Iniversity: 1 = 5				
n Contrib	ution to university examination	10	10	30	300
	tendent/ Asst. Superintendent: 1 = 8; Others				
1 '	setting/ Invigilation etc.): 1 = 5				
3 Infrastr	ucture development	100		10	1000
a Comput	ters added to the department	20	0	10	0

1 computer = 2				
V b Books including e-books added per student in the	20	0	10	0
department/ library		Ü		
>20 = 20; >10 up to 20 = 10; ≤10 = 5				
For Colleges [AU/PG/UG]				
>2 = 20; >1-2 = 10; At least 1 = 5				
c Internet/WiFi/Intranet facility with coverage in the	ne 20	0	10	0
department				
Network with 5-9 PC = 5; Network with 10-19 PC =	10;			
Network with ? 20 = 20				
d Lab equipment added to the department	20	10	10	100
Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10				
= 20				
e Smart/Semi-smart classrooms added to the	10	0	10	0
department				
Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
, , , , , , , , , , , , , , , , , , , ,				
f Expenditure made on other infrastructure in the	10	0	10	0
department				
Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more th	ian			
10 lakh = 10				
4 Activity	300		30	9000
a Popularity of programs offered based on SAMS da	ata 20	5	30	150
[ratio of number of first preference and number of	f			
available seats]				
Up to 1 = 5; Up to 3 = 10; > 5 = 20				
b Seminar/ Symposium, including Webinars, etc.	20	0	30	0
organized				
International: 1 = 10; National: 1 = 7.5; State/ Regi	onal			
Level: 1 = 5				
c Staff Council Meeting	10	0	30	C
1 meeting = 5				
d DRC meeting.	10	0	30	C
1 meeting = 5				
e BoS meeting/ Syllabus revision .	20	0	30	C
1 meeting = 5; 1 revision = 5				
f Visit of peers/experts	20	0	30	C
From Overseas: 1 visit = 10; Indian: 1 = 5				
g Grants received from funding agency, other than	30	0	30	C
research project of individual faculty				
Up to 5 lakh = 5; up to 10 lakh = 10; More than 10	lakh			
= 30				
h Department journal/ magazine/ newsletter	10	0	30	(
1 Journal with ISSN = 10; 1 Journal without ISSN =	8; 1			
Magazine = 5; 1 Newsletter = 3				
i Consultancy offered	10	0	30	
Up to 1 lakh = 5; More than 1 lakh = 10				
j Alumni association registration	10	0	30	(
Yes = 10				

	level = 5				
	MoUs signed [Only for U/AU]	20	0	30	0
	1 MoU = 10; More than 1 = 20				
	Outreach activity, including functional NSS/NCC units etc.	30	2	30	60
	1 Program = 5				
q	Mentor-Mentee Meetings in a Semester	30	0	30	0
	1 meeting = 10; 2 Meetings = 20; >2 meetings = 30				
		1000	Maximum Po	ssible Score	26200
			Total Weighted Score		6160
			Performance	4 100	23.5

Manokanjan Mahanan a. Signed by 20/12/2

HoD of Concerned Department/ Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student – Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Sten 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Professor of Economics Berhampur University Odisha India

Bernampur Olisha India Ganjani, Odisha India

Regional Director of Education

20.127

PRINCIPAL Govt. Science College Chatrapur (Gm.)

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
	Results (Average percentage of all programs)	100	68	30	2040
	Seminars delivered	10	02	30	60
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	3	30	90
	Dropout	10	2	30	60
	PTR	10	5	30	150
	Achievements	20	20	30	600
	Research fellowship/ scholarship	20	0	30	O
	Number of skilling courses offered	10	O	30	U
2	Faculty	400		30	12000
	Teaching	20	ನಿ0	30	600
	Research guidance	60	47	30	1410
	Research projects	50	0	30	0
	Publications	150	0	30	0
	Patent/Policy document	10	0	30	0
	Seminar/ Symposium etc. attended	10	3	30	90
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	O	30	O
	Executive position in professional bodies	10	0	30	6
	Membership in professional bodies	10	0	30	0
	Training program [FIP/FDP] attended	20	0	30	0
	Awards/ honours	20	O	30	O
	Administrative positions	10	05	30	150
	Contribution to university examination	10	10	30	300
3	Infrastructure development	100		10	1000
	Computers added/ upgraded	20	0	10	0
	Books including e-books added per student	20	0	10	0
	Internet facility	20	0	10	0
	Lab equipment added	20	10	10	100
	Smart/Semi-smart classrooms added	10	0	10	0
	Expenditure made on other infrastructure	10	0	10	0
4	Activity	300		30	9000
	Popularity of programs offered	20	5	30	150
	Seminar/ Symposium etc. organized	20	0	30	O

		Total Weighter Performance II	The state of the s	23.5
	1000	Maximum Pos	604343 F084406742 F0 10 10 10 10 10 10 10 10 10 10 10 10 10	26200 6160
Mentor-Mentee meetings	30	Ö	30	0
Outreach activity	30	2	30	60
MoUs signed	20	O		0
Collaborative joint programs with other institutions	30	0	30	0
Parent-teacher meeting	10	O	30	O
Contributions from alumni	10	0	30	0
Alumni meeting	10	0	30	0
Alumni registration	10	0	30	O
Consultancy offered	10	0	30	0
Department journal/ magazine/ newslett	er 10	0	30	0
Grants received from funding agency, oth than research project of individual faculty		0	30	0
Visit of peers/experts	20	0	30	0
BoS meeting/ Syllabus revision	20	0	30	0
DRC meeting	10	O	30	0
Staff Council Meeting	10	O	30	O

Manonaujan

Maharana 20/12/24

Signed by:

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Professor of Economics Berhampur University

Ganjani, Odisha India

Regional Director of Education

20.11

PRINCIPAL Govt. Science College Chatrapur (Gm.)

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

	N	1	
1	Name of the Department.	Mathematics	
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
а	UG	1993-94	Affileated
Ь	PG	2023-24	Affiliated Under proces
С	MPhil		
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]		

Badal Sator

Signed by: Head of the Department 21/12/20 24

Regional Director of Fouration

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

PRINCIPAL
Govt. Science College
Chatrapur (Gm.)

MARPRASAD RISEOYEE
Reader in Pol.Sc
M.A.MphillJNU

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200	A SALES	30	6000
а	Results (Average pass percentage of all programs)	100	52.9	30	1587
	Pass percentage: above 75%, for every $1\% = 1$; \leq 75% and up to 60%, for every $1\% = 0.75$; $<$ 60% and upto 45%, for every $1\% = 0.5$; $<$ 45% and above pass mark, for every $1\% = 0.25$				
b	Seminars delivered	10	0	30	(
	1 seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
С	Project work/Field study/Internships completed	10	10	30	300
	Successful completion 75-100% = 10; Between 40-74% = 5; Less than 40% = 0				
- 1	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
	>10% = 10; Between 5 and 10% = 5; <5% = 3				
е	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
f	PTR	10	. 10	30	300
	Student Teacher Ratio (average across all disciplines) [Current] ≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 (Ad-hoc/Part-time teachers/Guest teacher with at least 9 months of continuous teaching in an academic year shall be considered).				
g	Achievements	20	20	30	600
I	Participation in Co-curricular and Extra-curricular activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; Participation = 2				
h I	Research fellowship/ scholarship	20	0	30	0
f	RA/PDF: 1 = 10; National level fellowship [NET/GATE etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5; Research Assistant: 1 = 3				
- 1	Number of upskilling/reskilling courses offered beyond syllabus	10	0	30	0
1	1 Course = 5; ?2 Courses = 10				
	Faculty	400		30	12000

T	eaching by faculty (Number of classes taught/ total	20	20	30	600
a cla	asses assigned)				
	30% = 10; <80% up to 70% = 8; <70% = 5		ļ		F44
	esearch guidance/supervision	60	17	30	510
1	ost-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD:				
	= 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1				
= 1			_		
	esearch projects per individual teacher	50	0	30	(
M	ajor [? 10.0 lakh] = 20; Minor [≤10.0 lakh] = 10				
	ublications per individual teacher	150	30	30	900
	Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in				
l luc	GC-CARE Journal other than the above = 15; 1			2 2	
	napter in Book = 10.0; 1 in ISSN Journal = 10; 1			ec. x x x	
Co	onference Paper in Proceedings = 5.0; 1 Others				
(p	opular article; magazine article, etc.) = 3				
e Pa	tent/Products/Copyright/Policy Document	10	0	30	(
11	International = 10; 1 National = 8				
	eminar/Symposium, etc. attended per individual acher	10	8	30	240
Pa	pers presented in International: 1 = 5; National: 1 =				
3;	Attended International: 1 = 3; National: 1 = 2				
Int	ternational event should have at least six participants				
fro	om abroad.				
g Se	rved as resource person, etc. per individual teacher	10	0	30	(
Int	ternational - Chairman/ Keynote speaker/ Co-				
	airman/Invited speaker/Resource person: 1 = 8;				
Na	ational - Chairman/ Keynote speaker/ Co-chairman/				
Inv	vited speaker/ Resource person: 1 = 4			Here was a second	
	embership in editorial board of research journals	10	0	30	C
Ed	litor/Associate Editor: 1 = 10; Member: 1 = 5				
	ecutive position in professional bodies	10	0	30	C
Pre	esident/ Vice-president/ Secretary/ Treasurer: 1 = 10				
i Me	embership in professional bodies	10	0	30	(
-	Foreign = 5; 1 Indian = 3				
	aining program [FIP/FDP] attended	20	0	30	(
	ernational: 1 = 10; National: 1 = 5				
	vards/ honours	20	0	30	(
On	nly by the national/state academies/ Government: 1				
= 1					
m Ad	Iministrative positions	10	5	30	150
In 1	the University: 1 = 5				
n Co	ntribution to university examination	10	10	30	300
Su	perintendent/ Asst. Superintendent: 1 = 8; Others				
	aper setting/ Invigilation etc.): 1 = 5				
3 Inf	frastructure development	100		10	1000
a Co	mputers added to the department	20	0	10	(

	1 computer = 2	1	1		T
t		20	0	10	0
	>20 = 20; >10 up to 20 = 10; ≤10 = 5	<u> </u>			
	For Colleges [AU/PG/UG]				
	>2 = 20; >1-2 = 10; At least 1 = 5				
c	Internet/WiFi/Intranet facility with coverage in the	20	0	10	0
	department				
	Network with 5-9 PC = 5; Network with 10-19 PC = 10;				
	Network with ? 20 = 20				
d	Lab equipment added to the department	20	0	10	0
	Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh = 20				
е	Smart/Semi-smart classrooms added to the	10	0	10	0
	department				
	Up to 2 = 4; Up to 4 = 8; Up to >4 = 10			316	
f	Expenditure made on other infrastructure in the	10	0	10	0
	department				
	Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than				
	10 lakh = 10	2020 - 2020 - 1000	45. 45.		
4	Activity	300		30	9000
а	Popularity of programs offered based on SAMS data	20	5	30	150
	[ratio of number of first preference and number of				
	available seats]		184 A 18		
	Up to 1 = 5; Up to 3 = 10; > 5 = 20				
ь	Seminar/ Symposium, including Webinars, etc. organized	20	0	30	0
	International: 1 = 10; National: 1 = 7.5; State/ Regional			5.4	
	Level: 1 = 5				
	Staff Council Meeting	10	0	30	0
	1 meeting = 5				
Ч	DRC meeting .	10	0	30	0
	1 meeting = 5				
e	BoS meeting/ Syllabus revision .	20	0	30	0
	1 meeting = 5; 1 revision = 5			100 mm	
f	Visit of peers/experts	20	0	30	0
•	From Overseas: 1 visit = 10; Indian: 1 = 5				
a	Grants received from funding agency, other than	30	0	30	0
ь	research project of individual faculty				
	Up to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh			A STATE OF THE STA	
	= 30				
h	Department journal/ magazine/ newsletter	10	0	30	0
- 11	1 Journal with ISSN = 10; 1 Journal without ISSN = 8; 1				
	Magazine = 5; 1 Newsletter = 3			= 4	
i	Consultancy offered	10	0	30	0
	Up to 1 lakh = 5; More than 1 lakh = 10				
i	Alumni association registration	10	0	30	0
•	Yes = 10				

.

			Performance	The state of the s	23
			Total Weight		5997
		1000	Maximum Po	ossible Score	26200
	1 meeting = 10; 2 Meetings = 20; >2 meetings = 30				
q	Mentor-Mentee Meetings in a Semester	30	0	30	0
	1 Program = 5				
р	Outreach activity, including functional NSS/NCC units etc.	30	0	30	0
	1 MoU = 10; More than 1 = 20				
0	MoUs signed [Only for U/AU]	20	0	30	0
	level = 5				
	1 Overseas = 15; 1 National = 10; 1 State/ Regional				
n	Collaborative joint programs with other institutions	30	0	30	O
	1 meeting/ Year = 10				
m	Parent-teacher meeting	10	0	30	C
	Per each 10 thousand or part there of = 5				
- 1	Contributions from alumni	10	0	30	O
	1 meeting = 10				
k	Alumni meeting	10	0	30	0

Signed by Badal Sahoo 21/12/2027
HoD of Concerned Department/
Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student - Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra

Professor of Economics
Berhampur University

Berhampur Oliverson, Ganjani, Odisha India

Regional Director of Education

21.12.77

PRINCIPAL Govt. Science College Chatrapur (Gm.)

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200	Actual Score	30	(,()()(
	Results (Average percentage of all programs)	100	52.09	30	1584
	Seminars delivered	10	0	30	0
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
	Dropout	10	2	30	60
	PTR	10	10	30	700
	Achievements	20	20	30	600
	Research fellowship/ scholarship	20	0	30	0
	Number of skilling courses offered	10	0	30 ·	0
2	Faculty	400		30	1.77
	Teaching	20	20	30	600
	Research guidance	60	1.7	30	510
	Research projects	50	0	30	0
	Publications ⁴	15,0	30	30	900
	Patent/Policy document	10	0	30	0
	Seminar/ Symposium etc. attended	10	8	30	240
	Served as resource person etc.	10	О	30	0
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0 ,	30	0
	Membership in professional bodies	10	6	30	0
	Training program [FIP/FDP] attended	20	0	30	O
	Awards/ honours	20	0	30	0
	Administrative positions	10	5	30	150
	Contribution to university examination	10	10	30	300
3	Infrastructure development	100	D	10	
	Computers added/ upgraded	20	0	: 0	, 0
	Books including e-books added per student	20	0	37)	0
	Internet facility	20	0	10	0
	Lab equipment added	20	O	10	D
	Smart/Semi-smart classrooms added	10	0	10	0
	Expenditure made on other infrastructure	10	0	10	U
4	2 LIVITY	300		3()	
	Popularity of programs offered	20	5	30	150
	Seminar/ Symposium etc. organized	20	0	30	0

,		Performance	Index	23	
		Total Weighte	ed Score	5997	
	1000	1000 Maximum Possibl		26200	
Mentor-Mentee meetings	30	V	30	O	
Outreach activity	30	O	30	Ö	
MoUs signed	20	D		0	
Collaborative joint programs with other institutions	30	0	30	Ö	
Parent-teacher, meeting	10	0	30	, 0	
Contributions from alumni	10	0	30	0	
Alumni meeting	10	0	30	O	
Alumni registration	10	0	30	0	
Consultancy offered	10	0	30	0	
Department journal/ magazine/ newsletter	10	D	30	D	
Grants received from funding agency, other than research project of individual faculty	30	D .	30	0	
Visit of peers/experts	20	0	30	O	
BoS meeting/ Syllabus revision	20	O	30	Ó	
DRC meeting	10	O	30	O	
Staff Council Meeting	10	D	30	O	

Signed by:

Badal School 21/12/24

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra

Professor of Economics
Berhampur University

Ganjani, Odisha India

Regional Director of Education

TRPRESIDENT OF CHILD

PRINCIPAL
Govt. Science College
Chatrapur (Gm.)

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only] Academic Session: 2023-2024

1	Name of the Department.	Odia	
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
a	UG	1993	
b	PG	1993	
С	MPhil		
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]		

Intihan Scha

Signed by: Head of the Department

Professor of Economics Berhampur University

Ganjani, Odisha India

Reader in Pol.Sc NA, Mphil(JNU)

Govt. Science College Chatrapur (Gm.)

Regional Director of Education

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
а	Results (Average pass percentage of all programs)	100	70	30	2100
	Pass percentage: above 75%, for every 1% = 1; ≤75%				
	and up to 60%, for every 1% = 0.75; <60% and upto				
	45%, for every 1% = 0.5; <45% and above pass mark,				
	for every 1% = 0.25				
b	Seminars delivered	10	2	30	60
	1 seminar (per student per semester) = 2; 2 seminars =				
	4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
С	Project work/Field study/Internships completed	10	10	30	300
	Successful completion 75-100% = 10; Between 40-74%				
	= 5; Less than 40% = 0				
d	Progression to higher studies [UG to PG and/or PG to PhD]	10	3	30	90
	>10% = 10; Between 5 and 10% = 5; <5% = 3				
е	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
f	PTR	10	5	30	150
	Student Teacher Ratio (average across all disciplines)				
	[Current]				
	\leq 15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2			9	
	(Ad-hoc/Part-time teachers/Guest teacher with at least			€ a	
	9 months of continuous teaching in an academic year			8 8	la control de la
	shall be considered).				4
g	Achievements	20	10	30	300
	Participation in Co-curricular and Extra-curricular				
	activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5;				
	Participation = 2				
	Research fellowship/ scholarship	20	0	30	
	RA/PDF: 1 = 10; National level fellowship [NET/GATE				
	etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5;				
	Research Assistant: 1 = 3				
i	Number of upskilling/reskilling courses offered	10	0	30	
	beyond syllabus 1 Course = 5; ?2 Courses = 10				
	1 Course - 5; 12 Courses - 10	400		30	1200

а	Teaching by faculty (Number of classes taught/ total classes assigned)	20	20	30	600
	?80% = 10; <80% up to 70% = 8; <70% = 5				
	Research guidance/supervision	60	44	30	1320
	Post-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD:				
	1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1			2349	
	= 1		1		
С	Research projects per individual teacher	50	0	30	(
	Major [? 10.0 lakh] = 20; Minor [≤ 10.0 lakh] = 10				
d	Publications per individual teacher	150	0	30	(
	1 Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in		<u> </u>	"	
1 1	UGC-CARE Journal other than the above = 15; 1				
	Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1				
1 1	Conference Paper in Proceedings = 5.0; 1 Others				
1 1	(popular article; magazine article, etc.) = 3				
				70	
	Patent/Products/Copyright/Policy Document	10	0	30	0
	1 International = 10; 1 National = 8				
f	Seminar/Symposium, etc. attended per individual	10	0	30	0
	teacher				
	Papers presented in International: 1 = 5; National: 1 =				
1 1	3; Attended International: 1 = 3; National: 1 = 2				
	International event should have at least six participants				
f	from abroad.				
g	Served as resource person, etc. per individual teacher	10	0	30	0
1	nternational - Chairman/ Keynote speaker/ Co-				
	chairman/ Invited speaker/ Resource person: 1 = 8;				
	National - Chairman/ Keynote speaker/ Co-chairman/				
	nvited speaker/ Resource person: 1 = 4				
	Membership in editorial board of research journals	10	0	30	0
1	Editor/Associate Editor: 1 = 10; Member: 1 = 5				
	Executive position in professional bodies	10	0	30	0
	President/ Vice-president/ Secretary/ Treasurer: 1 = 10				
	resident, vice-president, secretary, measurer. 1 - 10				
iN	Membership in professional bodies	10	0	30	0
	Foreign = 5; 1 Indian = 3			de gi	
	raining program [FIP/FDP] attended	20	0	30	0
	nternational: 1 = 10; National: 1 = 5				
	wards/ honours	20	0	30	0
	Only by the national/state academies/ Government: 1				
	10				
m A	Administrative positions	10	10	30	300
	n the University: 1 = 5				
n C	contribution to university examination	10	5	30	150
	uperintendent/ Asst. Superintendent: 1 = 8; Others				
	Paper setting/ Invigilation etc.): 1 = 5				
,	nfrastructure development	100		10	1000
	Computers added to the department	20	0	10	0

1 computer = 2				
b Books including e-books added per student in the department/ library	20	0	10	0
>20 = 20; >10 up to 20 = 10; ≤10 = 5				
For Colleges [AU/PG/UG]				
>2 = 20; >1-2 = 10; At least 1 = 5			20 - N	
c Internet/WiFi/Intranet facility with coverage in the department	ne 20	0	10	0
Network with 5-9 PC = 5; Network with 10-19 PC = Network with ? 20 = 20	10;			
d Lab equipment added to the department	20	0	10	0
Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 = 20	lakh			
e Smart/Semi-smart classrooms added to the department	10	0	10	0
Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
f Expenditure made on other infrastructure in the department	10	0	10	0
Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more th 10 lakh = 10	nan			
4 Activity	300		30	9000
a Popularity of programs offered based on SAMS de [ratio of number of first preference and number of available seats]		10	30	300
Up to 1 = 5; Up to 3 = 10; > 5 = 20				
b Seminar/ Symposium, including Webinars, etc. organized	20	5	30	150
International: 1 = 10; National: 1 = 7.5; State/ Regi	onal			
c Staff Council Meeting	10	0	30	0
1 meeting = 5				
d DRC meeting .	10	0	30	0
1 meeting = 5				
e BoS meeting/ Syllabus revision .	20	0	30	O
1 meeting = 5; 1 revision = 5			To the second se	
f Visit of peers/experts	20	5	30	150
From Overseas: 1 visit = 10; Indian: 1 = 5			k	
g Grants received from funding agency, other than	30	0	30	C
research project of individual faculty				
Up to 5 lakh = 5; up to 10 lakh = 10; More than 10	lakh			
= 30 h Department journal/ magazine/ newsletter	10	0	30	(
1 Journal with ISSN = 10; 1 Journal without ISSN =			72	
Magazine = 5; 1 Newsletter = 3	·, -			
i Consultancy offered	10	0	30	
Up to 1 lakh = 5; More than 1 lakh = 10				
j Alumni association registration	10	0	30	(
Yes = 10				

k Alumni meeting	10	0	30	
1 meeting = 10			1 30	0
I Contributions from alumni	10	0	30	0
Per each 10 thousand or part there of = 5			Division of	
m Parent-teacher meeting	10	0	30	0
1 meeting/ Year = 10				
n Collaborative joint programs with other institutions	30	0	30	0
1 Overseas = 15; 1 National = 10; 1 State/ Regional				
level = 5				
O MoUs signed [Only for U/AU]	20	0	30	0
1 MoU = 10; More than 1 = 20				
p Outreach activity, including functional NSS/NCC units etc.	30	0	30	0
1 Program = 5				
q Mentor-Mentee Meetings in a Semester	30	0	30	0
1 meeting = 10; 2 Meetings = 20; >2 meetings = 30				
	1000	00 Maximum Possible Score		26200
		Total Weight	ed Score	6030
		Performance	Index	23.01

Signed by Amtihan Sakes
HoD of Concerned Department/

HoD of Concerned Department
Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student - Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

Regional Director of Education

PRINCIPALL Covt. Science College Chatrapur (Gm.)

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
	Results (Average percentage of all programs)	100	70	30	2100
	Seminars delivered	10	02	30	60
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	03	30	90
	Dropout	10	02	30	60
	PTR	10	05	30	150
	Achievements	20	10	30	.300
	Research fellowship/ scholarship	20	00	30	00
	Number of skilling courses offered	10	00	30	00
2	Faculty	400		30	12000
	Teaching	20	20	30	600
	Research guidance	60	44	30	1320
	Research projects	50	00	30	0
	Publications	150	00	30	0
	Patent/Policy document	10	00	30	0
	Seminar/ Symposium etc. attended	10	00	30	0
	Served as resource person etc.	10	00	30	0
	Membership in editorial board	10	00	30	0
	Executive position in professional bodies	10	00	30	0
	Membership in professional bodies	10	00	30	0
	Training program [FIP/FDP] attended	20		30	0
	Awards/ honours	20	00	30	0
	Administrative positions	10	10	30	300
	Contribution to university examination	10	5	30	150
3	Infrastructure development	100	n -	10	1000
	Computers added/ upgraded	20	00	10	0
	Books including e-books added per student	20	00	10	0
	Internet facility	20	00	10	0
	Lab equipment added	20	00	10	0
	Smart/Semi-smart classrooms added	10	0.0	10	0
	Expenditure made on other infrastructure	10	00	10	0
4	Activity	300		30	9000
	Popularity of programs offered	20	10	30	300
	Seminar/ Symposium etc. organized	20	05	30	150

Staff Council Meeting	10	00	30	0
DRC meeting	10	00	30	0
BoS meeting/ Syllabus revision	20	00	30	0
Visit of peers/experts	20	05	30	0
Grants received from funding agency, other than research project of individual faculty	30	00	30	0
Department journal/ magazine/ newsletter	10	00	30	0
Consultancy offered	10	00	30	0
Alumni registration	10	00	30	0
Alumni meeting	10	00	30	0
Contributions from alumni	10	00	30	0
Parent-teacher meeting	10	00	30	0
Collaborative joint programs with other institutions	30	00	30	0
MoUs signed	20	00		0
Outreach activity	30	00	30	0
Mentor-Mentee meetings	30	00	30	0
	1000	Maximum Possible Score		26200
		Total Weighted Score		6039
		Performance Index		23.010

Signed by:

Intihan Sula

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra
Professor of Economics
Berhampur University
Ganjani, Odisha India

Regional Director of Education

AMARPRASADRISAOYEE

Reader in Pol.Sc

M.A.MphillJNU)

PRINCIPAL

Gov. Science College

Chatrisput (Gm.)

Format for Academic Audit BERHAMPURUNIVERSITY, BHANJABIHAR

[To be filled out by the Department under Audit only]
Academic Session: 2023-2024

1	Name of the Department. English				
•					
2	Year of establishment of the department				
4	Programs offered by the department	Year of initiation of the program	Affiliation Status		
а	UG	1981	Available		
b	PG	2023	Available		
С	MPhil	-	-		
d	PhD	-	-		
е	Dìploma	-	-		
f	Certificate	-	-		
g	Any other [You can add extra rows, if needed]	-	-		

Signed by: Head of the Department

Reader in Polise Reader in Polise M.A.MphillJNU)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

PRINCIPAL Govt. Science College Chatrapur (Gm.)

Regional Director of Education

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	600
а	Results (Average pass percentage of all programs)	100	91.65	30	2749.5
	Pass percentage: above 75%, for every 1% = 1; ≤75%				
	and up to 60%, for every 1% = 0.75; <60% and upto			2.00	
	45%, for every $1% = 0.5$; < $45%$ and above pass mark,				
-	for every 1% = 0.25				
b	Seminars delivered	10	0	30	
	1 seminar (per student per semester) = 2; 2 seminars =				
	4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
С	Project work/Field study/Internships completed	10	10	30	300
	Successful completion 75-100% = 10; Between 40-74%				
	= 5; Less than 40% = 0				
d	Progression to higher studies [UG to PG and/or PG to	10	10	30	300
	PhD]	10	10	30	300
	>10% = 10; Between 5 and 10% = 5; <5% = 3				
е	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
f	PTR	10	10	30	300
	Student Teacher Ratio (average across all disciplines)				
	[Current]				
	≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2				
	(Ad-hoc/Part-time teachers/Guest teacher with at least				
	9 months of continuous teaching in an academic year				
	shall be considered).				
g	Achievements	20	20	30	600
	Participation in Co-curricular and Extra-curricular				
	activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5;				
	Participation = 2				
h	Research fellowship/ scholarship	20	0	30	(
	RA/PDF: 1 = 10; National level fellowship [NET/GATE				
	etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5;			-	
	Research Assistant: 1 = 3				
i	Number of upskilling/reskilling courses offered	10	0	30	(
	beyond syllabus	10		30	
	1 Course = 5; ?2 Courses = 10				
2	Faculty	400		30	12000

3			0		
3	Infrastructure development	100		10	1000
	(Paper setting/ Invigilation etc.): 1 = 5				
	Superintendent/ Asst. Superintendent: 1 = 8; Others				
n	Contribution to university examination	10	5	30	150
	In the University: 1 = 5				
m	Administrative positions	10	5	30	150
	= 10				
	Only by the national/state academies/ Government: 1	20		30	
-	International: 1 = 10; National: 1 = 5 Awards/ honours	20	0	30	(
k	Training program [FIP/FDP] attended	20	5	30	150
	1 Foreign = 5; 1 Indian = 3	20	5	30	15
j	Membership in professional bodies	10	0	30	(
•	President/ Vice-president/ Secretary/ Treasurer: 1 = 10		· ·		
i	Executive position in professional bodies	10	0	30	
	Editor/Associate Editor: 1 = 10; Member: 1 = 5				
h	Membership in editorial board of research journals	10	0	30	
	Invited speaker/ Resource person: 1 = 4				
	National - Chairman/ Keynote speaker/ Co-chairman/				
	chairman/ Invited speaker/ Resource person: 1 = 8;				
	International - Chairman/ Keynote speaker/ Co-				
g	Served as resource person, etc. per individual teacher	10	0	30	(
	from abroad.				
	International event should have at least six participants				
	3; Attended International: 1 = 3; National: 1 = 2				
	Papers presented in International: 1 = 5; National: 1 =				
•	teacher	10		30	240
f	Seminar/Symposium, etc. attended per individual	10	8	30	240
	1 International = 10; 1 National = 8				
е	Patent/Products/Copyright/Policy Document	10	0	30	(
	(popular article; magazine article, etc.) = 3				
	Conference Paper in Proceedings = 5.0; 1 Others				
	Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1				
	UGC-CARE Journal other than the above = 15; 1				
	1 Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in				-130
d	Publications per individual teacher	150	15	30	450
	Major [? 10.0 lakh] = 20; Minor [≤ 10.0 lakh] = 10				
С	Research projects per individual teacher	50	0	30	
	= 1				
	1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1				
	Post-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD:				
b	Research guidance/supervision	60	6	30	180
	?80% = 10; <80% up to 70% = 8; <70% = 5				
	classes assigned)				35.
a	Teaching by faculty (Number of classes taught/ total			30	60

: :

1 computer = 2				
b Books including e-books added per student in the department/ library	20	0	10	0
>20 = 20; >10 up to 20 = 10; \leq 10 = 5				
For Colleges [AU/PG/UG]				
>2 = 20; >1-2 = 10; At least 1 = 5				
c Internet/WiFi/Intranet facility with coverage in the	20	0	10	0
department				
Network with 5-9 PC = 5; Network with 10-19 PC = 10;				
Network with ? 20 = 20				
d Lab equipment added to the department	20	0	10	0
Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh = 20				
e Smart/Semi-smart classrooms added to the	10	0	10	0
department				
Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
f Expenditure made on other infrastructure in the	10	0	10	0
department		Ū	10	· ·
Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than				
10 lakh = 10				
4 Activity	300		30	9000
a Popularity of programs offered based on SAMS data	20	5	30	150
[ratio of number of first preference and number of				
available seats]				
Up to 1 = 5; Up to 3 = 10; > 5 = 20			2.00	
b Seminar/ Symposium, including Webinars, etc.	20	0	30	0
organized				
International: 1 = 10; National: 1 = 7.5; State/ Regional				
Level: 1 = 5				
c Staff Council Meeting	10	0	30	0
1 meeting = 5				
d DRC meeting .	10	0	30	0
1 meeting = 5	20			
e BoS meeting/ Syllabus revision .	20	0	30	0
1 meeting = 5; 1 revision = 5				
f Visit of peers/experts	20	0	30	0
From Overseas: 1 visit = 10; Indian: 1 = 5				
g Grants received from funding agency, other than	30	0	30	0
research project of individual faculty				
Up to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh = 30				
h Department journal/ magazine/ newsletter	10	0	30	0
1 Journal with ISSN = 10; 1 Journal without ISSN = 8; 1				
Magazine = 5; 1 Newsletter = 3				
i Consultancy offered	10	0	30	0
Up to 1 lakh = 5; More than 1 lakh = 10				
j Alumni association registration	10	0	30	0
Yes = 10				

k	Alumni meeting	10	0	30	0
	1 meeting = 10				
I	Contributions from alumni	10	0	30	0
	Per each 10 thousand or part there of = 5				
m	Parent-teacher meeting	10	0	30	0
	1 meeting/ Year = 10				
n	Collaborative joint programs with other institutions	30	0	30	0
	1 Overseas = 15; 1 National = 10; 1 State/ Regional				
- 1	level = 5				
0	MoUs signed [Only for U/AU]	20	0	30	0
	1 MoU = 10; More than 1 = 20				
- 1	Outreach activity, including functional NSS/NCC units etc.	30	0	30	0
	1 Program = 5				
q	Mentor-Mentee Meetings in a Semester	30	0	30	0
	1 meeting = 10; 2 Meetings = 20; >2 meetings = 30				
		1000	Maximum Possible Score		26200
			Total Weight	ted Score	6379.5
			Performance	Index	24.30

HoD of Concerned Department/

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student - Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Professor of Economics Professor of Economics Professor of Economics Berhampur University Berhampur Odisha India Ganjan, Odisha India

Regonal Director of Education

AMAR PRESED RISHOYER
Reader in Pol.Sc
MA, Mphillunu)

PRINCIPAL

Gov. Science College

Chatranin (Gm.)

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
	Results (Average percentage of all programs)	100	91.65	30	2749.50
	Seminars delivered	10	0	30	0
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
	Dropout	10	2	30	60
	PTR	10	10	30	300
	Achievements	20	20	30	600
	Research fellowship/ scholarship	20	0	30	0
	Number of skilling courses offered	10	0	30	0
2	Faculty	400		30	12000
	Teaching	20	20	30	600
	Research guidance	60	6	30	180
	Research projects	50	0	30	0
	Publications	150	15	30	450
	Patent/Policy document	10	0	30	0
	Seminar/ Symposium etc. attended	10	08	30	240
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0	30	0
	Membership in professional bodies	10	0	30	0
	Training program [FIP/FDP] attended	20	05	30	150
	Awards/ honours	20	0	30	0
	Administrative positions	10	05	30	150
	Contribution to university examination	10	05	30	150
3	Infrastructure development	100		10	1000
	Computers added/ upgraded	20	0	10	0
	Books including e-books added per student	20	0	10	0
	Internet facility	20	0	10	0
	Lab equipment added	20	0	10	0
	Smart/Semi-smart classrooms added	10	0	10	0
	Expenditure made on other infrastructure	10	0	10	0
4	Activity	300		30	9000
	Popularity of programs offered	20	05	30	150
	Seminar/ Symposium etc. organized	20	0	30	0

		Performance In	dex	24.30
		Maximum Possible Score Total Weighted Score		6379.5
	1000			26200 26300
Mentor-Mentee meetings	30	0	30	0
Outreach activity	30	0	30	0
MoUs signed	20	0		0
Collaborative joint programs with other institutions	30	0	30	0
Parent-teacher meeting	10	0	30	0
Contributions from alumni	10	0	30	0
Alumni meeting	10	0	30	0
Alumni registration	10	0	30	0
Consultancy offered	10	0	30	0
Department journal/ magazine/ newsletter	10	0	30	0
Grants received from funding agency, other than research project of individual faculty	30	0	30	0
Visit of peers/experts	20	0	30	0
BoS meeting/ Syllabus revision	20	0	30	0
DRC meeting	10	0	30	0
Staff Council Meeting	10	0	30	0

Signed by:

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

Regional Director of Education

PRINCIFAL

Oval Schance Coher

Charaphi (Gn.)

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only]
Academic Session: 2023-2024

1	Name of the Department.	Physics	
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
а	UG	1989-90	Affiliated
b	PG	2023-24	Under process
С	MPhil		
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]		

freadyeems Madler 21/12/2024 Signed by: Head of the Department

> PRINCIPAL PRINCIPAL Govt. Science College Chatrapur (Gm.)

Regional Director of Education

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

THE RESERVE TO THE POLICE

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

_	Criterion	Max Score	Actual Score	Weightage	Weighted Score
Sec.	Student	200		30	6000
	Results (Average pass percentage of all programs)	100	78.25	30	2347.50
a 4	Pass percentage: above 75%, for every $1\% = 1$; \leq 75% and up to 60%, for every $1\% = 0.75$; $<$ 60% and up to 45%, for every $1\% = 0.5$; $<$ 45% and above pass mark, or every $1\% = 0.25$				
b S	Seminars delivered	10	2	30	60
	seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
C P	Project work/Field study/Internships completed	10	10	30	300
- 1	successful completion 75-100% = 10; Between 40-74% : 5; Less than 40% = 0				
- 1	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
>	10% = 10; Between 5 and 10% = 5; <5% = 3			2 1 1	
ер	Propout	10	2	30	60
<	1% = 10; Between 1 and 5% = 5; >5% = 2				
f P	TR	10	5	30	150
[0 ≤ (A 9	tudent Teacher Ratio (average across all disciplines) Current] 15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 Ad-hoc/Part-time teachers/Guest teacher with at least months of continuous teaching in an academic year hall be considered).				
g A	chievements	20	0	30	O
a	articipation in Co-curricular and Extra-curricular ctivities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; articipation = 2				
h R	esearch fellowship/ scholarship	20	0	30	0
et	A/PDF: $1 = 10$; National level fellowship [NET/GATE tc.]/ Scholarship: $1 = 8$; State/ University level: $1 = 5$; esearch Assistant: $1 = 3$				
- 1	umber of upskilling/reskilling courses offered eyond syllabus	10	0	30	O
1	Course = 5; ?2 Courses = 10				
2 Fa	aculty	400	All All Land	30	12000

Teaching by faculty (Number of classes taught/ total	20	20	30	600
classes assigned) ?80% = 10; <80% up to 70% = 8; <70% = 5				
			20	050
b Research guidance/supervision	60	32	30	960
Post-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD:				
1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1 = 1				
-				
c Research projects per individual teacher	50	0	30	0
Major [? 10.0 lakh] = 20; Minor [≤ 10.0 lakh] = 10				
d Publications per individual teacher	150	0	30	0
1 Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in				
UGC-CARE Journal other than the above = 15; 1				
Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1				
Conference Paper in Proceedings = 5.0; 1 Others				
(popular article; magazine article, etc.) = 3				
e Patent/Products/Copyright/Policy Document	10	0	30	0
1 International = 10; 1 National = 8				
f Seminar/Symposium, etc. attended per individual	10	0	30	0
teacher				
Papers presented in International: 1 = 5; National: 1 =				
3; Attended International: 1 = 3; National: 1 = 2				
International event should have at least six participants				
from abroad.				
g Served as resource person, etc. per individual teacher	10	0	30	0
International - Chairman/ Keynote speaker/ Co-				
chairman/ Invited speaker/ Resource person: 1 = 8;				
National - Chairman/ Keynote speaker/ Co-chairman/				
Invited speaker/ Resource person: 1 = 4				
h Membership in editorial board of research journals	10	0	30	0
Editor/Associate Editor: 1 = 10; Member: 1 = 5				
i Executive position in professional bodies	10	0	30	0
President/ Vice-president/ Secretary/ Treasurer: 1 = 10				
j Membership in professional bodies	10	0	30	0
1 Foreign = 5; 1 Indian = 3				
k Training program [FIP/FDP] attended	20	0	30	0
International: 1 = 10; National: 1 = 5				
I Awards/ honours	20	0	30	0
Only by the national/state academies/ Government: 1				
= 10				
m Administrative positions	10	5	30	150
In the University: 1 = 5				
n Contribution to university examination	10	10	30	300
Superintendent/ Asst. Superintendent: 1 = 8; Others				
(Paper setting/ Invigilation etc.): 1 = 5				
3 Infrastructure development	100	and the second	10	1000
a Computers added to the department	20	0	10	0

	1 computer = 2				
b	Books including e-books added per student in the	20	0	10	
_	department/ library	20	U	10	
	>20 = 20; >10 up to 20 = 10; ≤10 = 5				
	For Colleges [AU/PG/UG]				
	>2 = 20; >1-2 = 10; At least 1 = 5				
	Internet/WiFi/Intranet facility with coverage in the	20	0	10	
	department				
	Network with 5-9 PC = 5; Network with 10-19 PC = 10;				
	Network with ? 20 = 20				
d	Lab equipment added to the department	20	20	20	20
	Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh				
	= 20				
e	Smart/Semi-smart classrooms added to the	10	0	10	
	department				
	Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
1	Expenditure made on other infrastructure in the	10	0	10	
	department Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than				
	10 lakh = 10				
4	Activity	300		3G	900
	Popularity of programs offered based on SAMS data	20	5	30	15
	[ratio of number of first preference and number of		•		
	available seats]				
	Up to 1 = 5; Up to 3 = 10; > 5 = 20				
	Seminar/ Symposium, including Webinars, etc.	20	0	30	
_	organized				
	International: 1 = 10; National: 1 = 7.5; State/ Regional				
	Level: 1 = 5				
-	Staff Council Meeting	10	0	30	
	1 meeting = 5				
d	DRC meeting .	10	0	30	
	1 meeting = 5				
е	BoS meeting/ Syllabus revision .	20	0	δŮ	
	1 meeting = 5; 1 revision = 5				
f	Visit of peers/experts	20	0	30	
	From Overseas: 1 visit = 10; Indian: 1 = 5				
g		30	0	30	
	research project of individual faculty				
	Up to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh				
	= 30				
h	Department journal/ magazine/ newsletter	10	0	30	
	1 Journal with ISSN = 10; 1 Journal without ISSN = 8; 1				
	Magazine = 5; 1 Newsletter = 3				
	Consultancy offered	10	0	3.0	
i					
i	Up to 1 lakh = 5; More than 1 lakh = 10 Alumni association registration	10	0	50	

k Alumni meeting	10	0	30	0
1 meeting = 10				
Contributions from alumni	10	0	30	0
Per each 10 thousand or part there of = 5				
m Parent-teacher meeting	10	0	30	0
1 meeting/ Year = 10				
n Collaborative joint programs with other instituti	ons 30	0	30	0
1 Overseas = 15; 1 National = 10; 1 State/ Regional level = 5	al			
MoUs signed [Only for U/AU]	20	0	30	0
1 MoU = 10; More than 1 = 20				
p Outreach activity, including functional NSS/NCC etc.	units 30	0	30	0
1 Program = 5				
q Mentor-Mentee Meetings in a Semester	30	0	30	0
1 meeting = 10; 2 Meetings = 20; >2 meetings = 3)			
	1000	Maximum Po	osible Score	26200
		Total Weight	ed Score	5577.5
		Performance	index	21.3

Signed by:

Treadysemna

Madler 21/12/202

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Dr. Sudhakar Patta Professor of Economics Berhampur University Ganjan, Odisha India

> Krakoku ploduse Reader in Pol.Sc Reader in Pol.NU) M.A.MphillJNU)

Academic Performance Auditor (APA 3)

Regional Director of Education

PRINCIPAL
Govt. Science College
Chatrapur (Gm.)

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200	3	30	6000
	Results (Average percentage of all programs)	100	78.25	30	2347.50
	Seminars delivered	10	2	30	60
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
	Dropout	10	2	30	60
	PTR	10	5	30	150
	Achievements	20	0	30	0
	Research fellowship/ scholarship	20	0	30	0
	Number of skilling courses offered	10	0	30	0
2	Faculty	400	8	30	12000
	Teaching	20	20	30	600
	Research guidance	60	32	30	960
	Research projects	50	0	50	0
	Publications	150	0	30	0
	Patent/Policy document	10	0	30	0
	Seminar/ Symposium etc. attended	10	0	50	0
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0	30	0
	Membership in professional bodies	10	0	30	0
	Training program [FIP/FDP] attended	20	0	30	0
	Awards/ honours	20	0	30	0
	Administrative positions	10	5	30	150
	Contribution to university examination	10	10	30	300
3	Infrastructure development	100		10	1000
	Computers added/ upgraded	20	0	10	0
	Books including e-books added per student	20	0	10	0
	Internet facility	20	0	10	0
	Lab equipment added	20	2	10	200
	Smart/Semi-smart classrooms added	10	0	10	0
	Expenditure made on other infrastructure	10	0	10	0
4	Activity	300		30	9000
	Popularity of programs offered	20	5	30	150
	Seminar/ Symposium etc. organized	20	0	30	0

		Performance In	dex	21.3
		Total Weighted	Score	5577.5
	1000	Maximum Poss	ible Score	26200
Mentor-Mentee meetings	30	0	٤೮	0
Outreach activity	30	0	50 -	0
MoUs signed	20	0		0
Collaborative joint programs with other institutions	30	0	30	0
Parent-teacher meeting	10	0	30	0
Contributions from alumni	10	0	30	0
Alumni meeting	10	0	30	0
Alumni registration	10	0	30	0
Consultancy offered	10	0	30	0
Department journal/ magazine/ newsletter	10	0	30	0
Grants received from funding agency, other than research project of individual faculty	30	0	30	0
Visit of peers/experts	20	0	30	0
BoS meeting/ Syllabus revision	20	0	30	0
DRC meeting	10	0	30	0
Staff Council Meeting	10	0	30	0

Signed by: Pradylemna Maeller 21/12/2024 HoD of Concer and Department/

Head of the Institution

Signed by

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Professor of Economics Berhampur University Ganjani, Odisha India

Regional Director of Education

RMARPRESED RISHOYEE
Reader in Polise
M.A. Mphillinul

Chatrapur (Gm.)

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1	Name of the Department.	Zoology	·
	à		•
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
а	UG	1980-81	Affiliated
b	PG	2023-24	Under Procress
С	MPhil		7 7 9 10 17
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]		

Signed by: Head of the Department

20.12 ~ PRINCIPAL Govi Science College

Chatrapur (Gm.)

Dr. Sudhakar Patras 13/34 Professor of Economics Berhampur University

Ganjani, Odisha India

Regional Director of Education

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

_	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	600
a	Results (Average pass percentage of all programs)	100	73.05	30	2191.
	Pass percentage: above 75%, for every $1\% = 1$; \leq 75% and up to 60%, for every $1\% = 0.75$; $<$ 60% and upto 45%, for every $1\% = 0.5$; $<$ 45% and above pass mark, for every $1\% = 0.25$				ģ
b	Seminars delivered	10	0	30	
	1 seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
С	Project work/Field study/Internships completed	10	10	30	300
	Successful completion 75-100% = 10; Between 40-74% = 5; Less than 40% = 0				
	Progression to higher studies [UG to PG and/or PG to PhD]	10	3	30	90
	>10% = 10; Between 5 and 10% = 5; <5% = 3				
е	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
f	PTR	10	2	30	60
	Student Teacher Ratio (average across all disciplines) [Current] ≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 (Ad-hoc/Part-time teachers/Guest teacher with at least 9 months of continuous teaching in an academic year shall be considered).				*
g	Achievements	20	20	30	600
	Participation in Co-curricular and Extra-curricular activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; Participation = 2			-	
h	Research fellowship/ scholarship	20	0	30	C
- 6	RA/PDF: 1 = 10; National level fellowship [NET/GATE etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5; Research Assistant: 1 = 3				
. !	Number of upskilling/reskilling courses offered	10	0	30	• 0
	Course = 5; ?2 Courses = 10				
F	aculty	400		30	12000

,	Teaching by faculty (Number of classes taught/ total classes assigned)	20	20	30	600
	?80% = 10; <80% up to 70% = 8; <70% = 5				
Ł	Research guîdance/supervision	60	47	30	141
	Post-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD: 1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1 = 1				242
C	Research projects per individual teacher	50	0	30	
	Major [? 10.0 lakh] = 20; Minor [≤10.0 lakh] = 10				
d	Publications per individual teacher	150	0	30	
	1 Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in UGC-CARE Journal other than the above = 15; 1 Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1 Conference Paper in Proceedings = 5.0; 1 Others (popular article; magazine article, etc.) = 3				
е	Patent/Products/Copyright/Policy Document	10	0	30	(
	1 International = 10; 1 National = 8			-	
f	Seminar/Symposium, etc. attended per individual teacher	10	0	30	<u>;</u> (
	Papers presented in International: 1 = 5; National: 1 = 3; Attended International: 1 = 3; National: 1 = 2 International event should have at least six participants from abroad.	•			
В	Served as resource person, etc. per individual teacher	10	0	30	C
	International - Chairman/ Keynote speaker/ Co- chairman/ Invited speaker/ Resource person: 1 = 8; National - Chairman/ Keynote speaker/ Co-chairman/ Invited speaker/ Resource person: 1 = 4				
h	Membership in editorial board of research journals	10	0	30	0
	Editor/Associate Editor: 1 = 10; Member: 1 = 5			,	
i	Executive position in professional bodies	10	0	30	0
- F	President/ Vice-president/ Secretary/ Treasurer: 1 = 10				,
j	Membership in professional bodies	10	0	30	0
	1 Foreign = 5; 1 Indian = 3				
k	Training program [FIP/FDP] attended	20	10	30	300
	International: 1 = 10; National: 1 = 5				
- 1	Awards/ honours	20	0	30	0
	Only by the national/state academies/ Government: 1				
	= 10	10		20	
m	Administrative positions	10	5	30	150
	In the University: 1 = 5 Contribution to university examination	10	10	30	200
TI.	Superintendent/ Asst. Superintendent: 1 = 8; Others (Paper setting/ Invigilation etc.): 1 = 5	10	10	30	300
3	Infrastructure development	100		10	1000
	Computers added to the department	20	0	10	0

	1 computer = 2				
b	Books including e-books added per student in the department/library	20	0	10	0
	>20 = 20; >10 up to 20 = 10; ≤10 = 5				
	For Colleges [AU/PG/UG]	1			
	>2 = 20; >1-2 = 10; At least 1 = 5				
c	Internet/WiFi/Intranet facility with coverage in the department	20	0	10	0
	Network with 5-9 PC = 5; Network with 10-19 PC = 10;				
	Network with ? 20 = 20				
Ь	Lab equipment added to the department	20	20	10	200
	Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh		20	20	
	= 20				
е	Smart/Semi-smart classrooms added to the	10	4	10	40
	department				
	Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
	Expenditure made on other infrastructure in the	10	0	10	0
	department	10			Ī
	Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than				
	10 lakh = 10				
. 4	Activity	300		30	9000
	Popularity of programs offered based on SAMS data	20	10	30	300
	[ratio of number of first preference and number of				
	available seats]				
	Up to 1 = 5; Up to 3 = 10; > 5 = 20				
ŀ	Seminar/ Symposium, including Webinars, etc.	20	5	30	150
	organized				
	International: 1 = 10; National: 1 = 7.5; State/ Regional				
	Level: 1 = 5				
	Staff Council Meeting	10	0	30	(
	1 meeting = 5				
(DRC meeting .	10	0	30	(
	1 meeting = 5				
	BoS meeting/ Syllabus revision .	20	0	30	(
	1 meeting = 5; 1 revision = 5				
	f Visit of peers/experts	20	5	30	150
	From Overseas: 1 visit = 10; Indian: 1 = 5				
	Grants received from funding agency, other than	30	0	30	
	research project of individual faculty				
	Up to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh				
	= 30				
	n Department journal/ magazine/ newsletter	10	0	30	
	1 Journal with ISSN = 10; 1 Journal without ISSN = 8; 1				
	Magazine = 5; 1 Newsletter = 3			-	
	i Consultancy offered	10	0	30	
	Up to 1 lakh = 5; More than 1 lakh = 10	10		3.0	
	j Alumni association registration	10	0	30	

k	Alumni meeting	10	0	30	0
	1 meeting = 10				
1	Contributions from alumni	10	0	30	0
	Per each 10 thousand or part there of = 5				
m	Parent-teacher meeting	10	0	30	0
	1 meeting/ Year = 10				
n	Collaborative joint programs with other institutions	30	0	30	0
	1 Overseas ₹ 15; 1 National = 10; 1 State/ Regional				
	level = 5				
0	MoUs signed [Only for U/AU]	20	0	30	0
	1 MoU = 10; More than 1 = 20				;
р	Outreach activity, including functional NSS/NCC units etc.	30	0	30	0
	1 Program = 5				
q	Mentor-Mentee Meetings in a Semester	30	0	30	0
	1 meeting = 10; 2 Meetings = 20; >2 meetings = 30				
		1000	Maximum Possible Score		26200
			Total Weighte	ed Score	6751.5
			Performance	Index	25.76

Signed by 20-12-27
HoD of Concerned Department/
Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student – Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra. Professor of Economics Berhampur University Ganjan, Odisha India

Regional Director of Education

AMER PRESIDENT POLICY

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

4	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
	Results (Average percentage of all programs)	100	73.05	30	2191.5
	Seminars delivered	10	0	30	0
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	03	30	90
	Dropout	10	02	30	60
	PTR	10	02	30	60
	Achievements	20	20	30	600
	Research fellowship/ scholarship	20	0	30	Ö
	Number of skilling courses offered	10	0	30	0
2	Faculty	400		30	12000
	Teaching	20	20	30	600
	Research guidance	60	47	30	1410
	Research projects	50	0	30	7-110
	Publications	150	Ö	30	0
	Patent/Policy document	10	0	30	0
	Seminar/ Symposium etc. attended	10	Ŏ	30	
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	Ŏ	30	0
	Executive position in professional bodies	10	Ö	30	\sim
	Membership in professional bodies	10	0	30	0
	Training program [FIP/FDP] attended	20	10	30	200
	Awards/ honours	20	0	30	300
	Administrative positions	10	5	30	150
	Contribution to university examination	10	10	30	150
3	Infrastructure development	100	10	10	300
	Computers added/ upgraded	20	0	10	1000
	Books including e-books added per student	20		10	0
	Internet facility	20	7		0
	Lab equipment added	20	20	10	0
	Smart/Semi-smart classrooms added	10	04	10	200
	Expenditure made on other infrastructure	10		10	40
4	Activity	300	0	10	0
	Popularity of programs offered		10	30	877.
	Seminar/ Symposium etc. organized	20	05	30	300

•				43		
Staff Council Meeting	10	0	30	0		
DRC meeting	10	0	30	0		
BoS meeting/ Syllabus revision	20	0	30	0		
Visit of peers/experts	20	05	30	150		
Grants received from funding agency, other	30	\cap	30			
than research project of individual faculty	30	U		U		
Department journal/ magazine/ newsletter	10	0	30	0		
Consultancy offered	10	0	30	0		
Alumni registration	10	0	30	0		
Alumni meeting	10	Ö	30	\mathcal{O}		
Contributions from alumni	10	\bigcirc	30	0		
Parent-teacher meeting	10	Õ	30	0		
Collaborative joint programs with other institutions	30	0	30	0		
MoUs signed	20	O		0		
Outreach activity	30	0	30	Q		
Mentor-Mentee meetings	30	0	30	0		
-	1000	Maximum Possible Score		26200		
		Total Weighted	Total Weighted Score			
		Performance In	dex	26.34		

Signed by:

HoD of Concerned Department/

Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

Regional Director of Education

HERITA OF SA TAINEN

Con Challabrin (Cur)

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only]
Academic Session: 2023-2024

1	Name of the Department.	Commerce	
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
а	UG	1993-94	
b	PG	2023-24	
С	MPhil		
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]	D	<u></u>

Signed by: Head of the Department

20.1227

23/17/19

PRINCIPAL
Govt. Science College
Chatrapur (Gm.)

Regional Director of Education

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

REPRESENTATION OF THE PROPERTY OF THE PROPERTY

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	600
a	Results (Average pass percentage of all programs)	100	58.72	30	1752.
	Pass percentage: above 75%, for every 1% = 1; ≤75%				
	and up to 60%, for every 1% = 0.75; <60% and upto				
	45%, for every 1% = 0.5; <45% and above pass mark,				
	for every 1% = 0.25				
b	Seminars delivered	10	0	30	
	1 seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
	Project work/Field study/Internships completed	10	10	30	300
	Successful completion 75-100% = 10; Between 40-74% = 5; Less than 40% = 0		10	30	300
d	Progression to higher studies [UG to PG and/or PG to PhD]	10	0	30	0
	>10% = 10; Between 5 and 10% = 5; <5% = 3				,
е	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
f	PTR	10	5	30	150
	Student Teacher Ratio (average across all disciplines) [Current] ≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 (Ad-hoc/Part-time teachers/Guest teacher with at least 9 months of continuous teaching in an academic year shall be considered).				
g	Achievements	20	20	30	600
	Participation in Co-curricular and Extra-curricular activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; Participation = 2				
h	Research fellowship/ scholarship	20	0	30	, 0
	RA/PDF: 1 = 10; National level fellowship [NET/GATE etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5; Research Assistant: 1 = 3				
i	Number of upskilling/reskilling courses offered beyond syllabus	10	0	30	0
	1 Course = 5; ?2 Courses = 10				
2	Faculty	400		30	12000

	<u> </u>				
а	Teaching by faculty (Number of classes taught/ total classes assigned)	. 20	20	30	600
	?80% = 10; <80% up to 70% = 8; <70% = 5				
b	Research guidance/supervision	60	60	30	1800
	Post-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD: 1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1 = 1				
С	Research projects per individual teacher	50	0	30	0
	Major [? 10.0 lakh] = 20; Minor [≤10.0 lakh] = 10				,
d	Publications per Individual teacher	150	60	30	1800
	1 Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in UGC-CARE Journal other than the above = 15; 1 Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1 Conference paper in Proceedings = 5.0; 1 Others (popular article; magazine article, etc.) = 3				,
е	Patent/Products/Copyright/Policy Document	10	0	30	0
	1 International = 10; 1 National = 8				
f					
'	Seminar/Symposium, etc. attended per individual teacher	10	5	30	150
	Papers presented in International: 1 = 5; National: 1 = 3; Attended International: 1 = 3; National: 1 = 2 International event should have at least six participants from abroad.				
g	Served as resource person, etc. per individual teacher	10	0	30	0
	International - Chairman/ Keynote speaker/ Co- chairman/ Invited speaker/ Resource person: 1 = 8; National - Chairman/ Keynote speaker/ Co-chairman/ Invited speaker/ Resource person: 1 = 4				,
h	Membership in editorial board of research journals	10	0	30	0
	Editor/Associate Editor: 1 = 10; Member: 1 = 5				
i	Executive position in professional bodies	10	0	30	0
	President/ Vice-president/ Secretary/ Treasurer: 1 = 10				
j	Membership in professional bodies	10	6	30	180
	1 Foreign = 5; 1 Indian = 3			30	180
k	Training program [FIP/FDP] attended	20	15	30	450
	International: 1 = 10; National: 1 = 5	,	,		430
ı	Awards/ honours	20	0	30	0
	Only by the national/state academies/ Government: 1 = 10				
m	Administrative positions	10	5	30	150
	In the University: 1 = 5				130
n	Contribution to university examination Superintendent/ Asst. Superintendent: 1 = 8; Others	10	10	30	300
	(Paper setting/ Invigilation etc.): 1 = 5				
3	Infrastructure development	100		10	1000
a	Computers added to the department	20	0	10	200

	1 computer = 2		T		
b	Books including e-books added per student in the department/library	20	0	10	0
	>20 = 20; >10 up to 20 = 10; ≤10 = 5				
	For Colleges, [AU/PG/UG]				
	>2 = 20; >1-2 = 10; At least 1 = 5				
С	Internet/WiFi/Intranet facility with coverage in the department	20	0	10	0
	Network with 5-9 PC = 5; Network with 10-19 PC = 10; Network with ? 20 = 20				
d	Lab equipment added to the department	20	0	10	0
	Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh = 20				
e	Smart/Semi-smart classrooms added to the department:	10	0	10	0
	Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
f	Expenditure made on other infrastructure in the department,	10	0	10	0
	Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than 10 lakh = 10				
4	Activity	300		30	9000
а	Popularity of programs offered based on SAMS data [ratio of number of first preference and number of available seats]	20	5	30	150
	Up to 1 = 5; Up to 3 = 10; > 5 = 20				
b	Seminar/ Symposium, including Webinars, etc. organized	20	5	30	150
	International: 1 = 10; National: 1 = 7.5; State/ Regional Level: 1 = 5				
С	Staff Council Meeting	10	0	30	0
	1 meeting = 5				
d	DRC meeting .	10	0	30	0
	1 meeting = 5				
e	BoS meeting/ Syllabus revision .	20	0	30	; 0
	1 meeting = 5; 1 revision = 5				
f	Visit of peers/experts	20	5	30	150
	From Overseas: 1 visit = 10; Indian: 1 = 5				
g	Grants received from funding agency, other than research project of individual faculty	30	0	30	0
	Up to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh = 30				
h	Department journal/ magazine/ newsletter	10	0	30	0
	1 Journal with ISSN = 10; 1 Journal without ISSN = 8; 1 Magazine = 5; 1 Newsletter = 3				
i	Consultancy offered	10	0	30	0
	Up to 1 lakh = 5; More than 1 lakh = 10				
j	Alumni association registration	10	0	30	0
	Yes = 10				

,

k	Alumni meeting	10	0	30	
	1 meeting = 10		-	30	0
ı	Contributions from alumni	10	0	30	
	Per each 10 thousand or part there of = 5		0	30	0
m	Parent-teacher meeting	10	10	30	
	1 meeting/ Year = 10		10	30	300
n	Collaborative joint programs with other institutions	30	0	30	0
	1 Overseas = 15; 1 National = 10; 1 State/ Regional level = 5				,
0	MoUs signed [Only for U/AU]	. 20	0	30	0
	1 MoU = 10, More than 1 = 20			- 50	
р	Outreach activity, including functional NSS/NCC units etc.	30	0	30	0
	1 Program = 5				
q	Mentor-Mentee Meetings in a Semester	30	0	30	
	1 meeting = 10; 2 Meetings = 20; >2 meetings = 30			30	0
		1000	Maximum Po	ssible Score	26200
	ą		Total Weighte		9242.60
	**		Performance Index		35.27

Signed by

HoD of Concerned Department / 2 / 2
Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student – Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score Step 4

sich 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

Regional Director of Education

AMAR PRASAD BLOOK SC.

20.12~

PRINCIPAL Govt. Science College Chatrapur (Grn.)

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2022-2023

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
	Results (Average percentage of all programs)	100	58:72	30	17.52.60
	Seminars delivered	10	0	30	(
	Project work/Field study/Internship	10	10	30	308
	Progression to higher studies [UG to PG and/or PG to PhD]	10	0	30	(
	Dropout	10	02	30	128
	PTR	10	05	30	150
	Achievements	20	20	30	1200
	Research fellowship/ scholarship	20	0	30	000
	Number of skilling courses offered	10	0	30	
2	Faculty	400		30	12000
	Teaching	20	20	30	600
	Research guidance	60	60	30	1800
	Research projects	50	30	30	1800
	Publications	150	60	30	1800
	Patent/Policy document	10	30	30	1000
	Seminar/ Symposium etc. attended	10	05	30	1,50
	Served as resource person etc.	10	0	30	150
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0	30	0
	Membership in professional bodies	10	06	30	1 (20
	Training program [FIP/FDP] attended	20	® 15	30	180
	Awards/ honours	20	0	30	450
	Administrative positions	10	05	30	0
	Contribution to university examination	10	70	30	150
3	Infrastructure development	100	10	10	300
	Computers added/ upgraded	20	0	10	1000
	Books including e-books added per student	20	0		200
	Internet facility	20	0	10	0
	Lab equipment added	20	0	10	0
	Smart/Semi-smart classrooms added	10	0	10	' 0
	Expenditure made on other infrastructure	10		10	0
4	Activity	300	0	10	0
	Popularity of programs offered	20	0.15	30	9000
	Seminar/ Symposium etc. organized		05	30	150
	, - , etc. organized	20	05	30	150

		Performance Inc		35.77
		Total Weighted		9242.60
	1000	Maximum Possi		26000
Mentor-Mentee meetings	30	0	30	0
Outreach activity	30	0	30	0
MoUs signed	20	0		0
Collaborative joint programs with other institutions	30	0	30	, 0
Parent-teacher meeting	10	10	30	300
Contributions from alumni	10	0	30	.0
Alumni meeting	10	0	30	0
Alumniregistration	10	0	30	0
Consultancy offered	10	0	30	0
Department journal/ magazine/ newsletter	10	0	30	0
Grants received from funding agency, other than research project of individual faculty	30	0	30	0
Visit of peers/experts	20	05	30	150
BoS meeting/ Syllabus revision	20	0	30	0
DRC meeting	10	0	30	0
Staff Council Meeting	10	0	30	0

Signed by:

HoD of Concerned Department/

Head of the Institution

Signed by:

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Academic Performance Auditor (APA 1)

Dr. Súdhakar Fatto Professor of Economics Berhampur University Ganjan, Odisha India

Restorate Britan but canon

>

PRINCIPAL:
Govi. Science College
Chatrapur (Gm.)

MAR PERSON IN PROPERTY.

Format for Academic Audit BERHAMPURUNIVERSITY, BHANJABIHAR

[To be filled out by the Department under Audit only]
Academic Session: 2023-2024

1	Name of the Department.	History	
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
а	UG	1980	Available Available
b	PG	1993	Available
С	MPhil		
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]		

Sappa Sanjita Rani 2012124 Signed by: Head of the Department

PRINCIPAL
Govt. Science College
Chatrapur (Gm.)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjani, Odisha India Regional Director of Education

EMERPRESED BISHOYEE

Reader in Polise

M.A.Mphillunul

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

Criterion	Max Score	Actual Score	Weightage	Weighted Score
1 Student	200		30	6000
a Results (Average pass percentage of all programs)	100	79.84	30	2395.20
Pass percentage: above 75%, for every $1\% = 1$; \leq 75% and up to 60%, for every $1\% = 0.75$; $<$ 60% and upto 45%, for every $1\% = 0.5$; $<$ 45% and above pass mark, for every $1\% = 0.25$				
b Seminars delivered	10	0	30	C
1 seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
C Project work/Field study/Internships completed	10	10	30	300
Successful completion 75-100% = 10; Between 40-74% = 5; Less than 40% = 0				
d Progression to higher studies [UG to PG and/or PG to PhD]	10	3	30	900
>10% = 10; Between 5 and 10% = 5; <5% = 3				
e Dropout	10	2	30	60
<1% = 10; Between 1 and 5% = 5; >5% = 2				
f PTR	10	5	30	150
Student Teacher Ratio (average across all disciplines) [Current] ≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 (Ad-hoc/Part-time teachers/Guest teacher with at least 9 months of continuous teaching in an academic year shall be considered).				
g Achievements	20	20	30	600
Participation in Co-curricular and Extra-curricular activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; Participation = 2				
h Research fellowship/ scholarship	20	0	30	(
RA/PDF: 1 = 10; National level fellowship [NET/GATE etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5; Research Assistant: 1 = 3				
i Number of upskilling/reskilling courses offered beyond syllabus	10	0	30	C
1 Course = 5; ?2 Courses = 10				
2 Faculty	400		30	12000

	Teaching by faculty (Number of classes taught/ total classes assigned)	20	20	30	600
	?80% = 10; <80% up to 70% = 8; <70% = 5				
I	Research guidance/supervision	60	59	30	1770
	Post-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD:				1770
	1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1				
	= 1				
	Research projects per individual teacher	50	0	30	0
	Major [? 10.0 lakh] = 20; Minor [≤ 10.0 lakh] = 10				
d	Publications per individual teacher	150	0	30	
	1 Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in		-	30	
	UGC-CARE Journal other than the above = 15; 1				
	Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1				
	Conference Paper in Proceedings = 5.0; 1 Others				
	(popular article; magazine article, etc.) = 3				
e	Patent/Products/Copyright/Policy Document	10	0	30	
	1 International = 10; 1 National = 8	10		30	0
ļ					
•	Seminar/Symposium, etc. attended per individual teacher	10	0	30	0
	Papers presented in International: 1 = 5; National: 1 =				
	3; Attended International: 1 = 3; National: 1 = 2				
	International event should have at least six participants				
•	from abroad.				
g	Served as resource person, etc. per individual teacher	10	0	30	0
	International - Chairman/ Keynote speaker/ Co-				
	chairman/ Invited speaker/ Resource person: 1 = 8;				
	National - Chairman/ Keynote speaker/ Co-chairman/				
	Invited speaker/ Resource person: 1 = 4				
h	Membership in editorial board of research journals	10	0	30	0
	Editor/Associate Editor: 1 = 10; Member: 1 = 5				
i	Executive position in professional bodies	10	0	30	0
	President/ Vice-president/ Secretary/ Treasurer: 1 = 10				
i	Membership in professional bodies	10	3	30	90
	1 Foreign = 5; 1 Indian = 3				
k	Training program [FIP/FDP] attended	20	10	30	300
	International: 1 = 10; National: 1 = 5				
ı	Awards/ honours	20	0	30	0
	Only by the national/state academies/ Government: 1				
	= 10				
m	Administrative positions	10	5	30	150
	In the University: 1 = 5				
n	Contribution to university examination	10	5	30	150
	Superintendent/ Asst. Superintendent: 1 = 8; Others				
	(Paper setting/ Invigilation etc.): 1 = 5				
3	Infrastructure development	100		10	1000
а	Computers added to the department	20	0	10	0

	1 computer = 2			1	
t	Books including e-books added per student in the department/ library	20	0	10	
	>20 = 20; >10 up to 20 = 10; ≤10 = 5				
	For Colleges [AU/PG/UG]				
	>2 = 20; >1-2 = 10; At least 1 = 5				
•	Internet/WiFi/Intranet facility with coverage in the	20	0	10	
	department			10	
	Network with 5-9 PC = 5; Network with 10-19 PC = 10;				
	Network with ? 20 = 20				
d	Lab equipment added to the department	20	0	10	
	Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh	20	0	10	
	= 20				
е	Smart/Semi-smart classrooms added to the	10	0	10	
	department	10	U	10	
	Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
	, , , , , , ,				
f	Expenditure made on other infrastructure in the	10	0	10	
	department		Ū	10	(
	Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than				
	10 lakh = 10				
4	Activity	300		30	900
а	Popularity of programs offered based on SAMS data	20	10	30	30
	[ratio of number of first preference and number of				30
	available seats]				
	Up to 1 = 5; Up to 3 = 10; > 5 = 20				
b	Seminar/ Symposium, including Webinars, etc.	20	5	30	150
	organized		_		130
	International: 1 = 10; National: 1 = 7.5; State/ Regional				
	Level: 1 = 5				
С	Staff Council Meeting	10	0	30	
	1 meeting = 5			1	
d	DRC meeting.	10	0	30	
	1 meeting = 5				
е	BoS meeting/ Syllabus revision .	20	0	30	
	1 meeting = 5; 1 revision = 5				
	Visit of peers/experts	20	5	30	
	From Overseas: 1 visit = 10; Indian: 1 = 5			30	15
-	Grants received from funding agency, other than	30	0	30	
	research project of individual faculty	30	U	30	
	Up to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh				
	= 30	40			
	Department journal/ magazine/ newsletter	10	0	30	
	1 Journal with ISSN = 10; 1 Journal without ISSN = 8; 1				
_	Magazine = 5; 1 Newsletter = 3	10	-		
	Consultancy offered	10	0	30	
-	Up to 1 lakh = 5; More than 1 lakh = 10	4.0	-		
-	Alumni association registration	10	0	30	
	/es = 10				

	Meetings in a Semester	30	0	30	0
1 Program = 5					
p Outreach activity	y, including functional NSS/NCC units	30	0	30	0
1 MoU = 10; Mor	e than 1 = 20				
O MoUs signed [Or	nly for U/AU]	20	0	30	0
1 Overseas = 15; level = 5	1 National = 10; 1 State/ Regional				
n Collaborative joi	nt programs with other institutions	30	0	30	
1 meeting/ Year					
m Parent-teacher r		10	0	30	0
	sand or part there of = 5				
I Contributions fro	om alumni	10	0	30	0
k Alumni meeting 1 meeting = 10					

Signed by Sapa Lanjita Rani 20112124

HoD of Concerned Department/

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student – Add the score of all items under the head student

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1×30

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Dr. Sudhakar Professor of Economics Berhampur University

Ganjan, Odisha India

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Govt. Science College

Chatrapur (Gm.)

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
	Results (Average percentage of all programs)	100	79.884	30	0
	Seminars delivered	10	0	30	0
	Project work/Field study/Internship	10	10	30	0
	Progression to higher studies [UG to PG and/or PG to PhD]	10	•3	30	0
	Dropout	10	02	30	0
	PTR	10	0.5	30	0
	Achievements	20	20	30	0
	Research fellowship/ scholarship	20	0	30	0
	Number of skilling courses offered	10	0	30	0
2	Faculty	400		30	12000
	Teaching	20	20	30	0
	Research guidance	60	59	30	0
	Research projects	50	0	30	0
	Publications	150	0	30	0
	Patent/Policy document	10	ď	30	0
	Seminar/ Symposium etc. attended	10	0	30	0
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0	30	0
	Membership in professional bodies	10	03	30	0
	Training program [FIP/FDP] attended	20	10	30	0
	Awards/ honours	20	0	30	0
	Administrative positions	10	05	30	0
	Contribution to university examination	10	0.5	30	0
3	Infrastructure development	100		10	1000
	Computers added/ upgraded	20	0	10	0
	Books including e-books added per student	20	0	10	0
	Internet facility	20	0	10	0
	Lab equipment added	20	0	10	0
	Smart/Semi-smart classrooms added	10	0	10	0
	Expenditure made on other infrastructure	10	0	10	0
4	Activity	300		30	9000
	Popularity of programs offered	20	10	30	0
	Seminar/ Symposium etc. organized	20	05	30	0

		Performance In	dex	30.78
		Total Weighted	Score	8065.20
	1000	Maximum Poss	ible Score	26200 28000
Mentor-Mentee meetings	30	0	30	0
Outreach activity	30	0	30	0
MoUs signed	20	0		0
Collaborative joint programs with other institutions	30	0	30	0
Parent-teacher meeting	10	0	30	0
Contributions from alumni	10	0	30	C
Alumni meeting	10	0	30	C
Alumni registration	10	0	30	C
Consultancy offered	10	0	30	C
Department journal/ magazine/ newsletter	10	0	30	C
Grants received from funding agency, other than research project of individual faculty	30	0	30	C
Visit of peers/experts	20	05	30	0
BoS meeting/ Syllabus revision	20	0	30	0
DRC meeting	10	0	30	0
Staff Council Meeting	10	0	30	0

Signed by:

Sappa Larjita Lari 20112124

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patr Professor of Economics Berhampur University Ganjani, Odisha India

Regional Director of Education

Govt. Science College Chatrapur (Gm.)

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only] Academic Session: 2023-2024

1	Name of the Department.	Political Science	
2	Year of establishment of the department		
4	Programs offered by the department	Year of initiation of the program	Affiliation Status
а	UG	1978-79	
b	PG	2023-24	
С	MPhil		
d	PhD		
е	Diploma		
f	Certificate		
g	Any other [You can add extra rows, if needed]		

Samita Behera 20.12.24

Signed by: Head of the Department

Regula like of a februation

Professor of Economics

Berhampur University Ganjani, Odisha India

PRINCIPAL Govt. Science College Chatrapur (Gm.)

MA, Mphil(JNU)

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
а	Results (Average pass percentage of all programs)	100	65.25	30	1957.50
	Pass percentage: above 75%, for every $1\% = 1$; \leq 75% and up to 60%, for every $1\% = 0.75$; $<$ 60% and upto 45%, for every $1\% = 0.5$; $<$ 45% and above pass mark, for every $1\% = 0.25$				
b	Seminars delivered	10	0	30	0
	1 seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
С	Project work/Field study/Internships completed	10	10	30	300
	Successful completion 75-100% = 10; Between 40-74% = 5; Less than 40% = 0				
d	Progression to higher studies [UG to PG and/or PG to PhD]	10	5	30	150
	>10% = 10; Between 5 and 10% = 5; <5% = 3				
е	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
f	PTR	10	5	30	150
	Student Teacher Ratio (average across all disciplines) [Current] ≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 (Ad-hoc/Part-time teachers/Guest teacher with at least 9 months of continuous teaching in an academic year shall be considered).				
g	Achievements	20	20	30	600
	Participation in Co-curricular and Extra-curricular activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; Participation = 2				
h	Research fellowship/ scholarship	20	0	30	0
	RA/PDF: 1 = 10; National level fellowship [NET/GATE etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5; Research Assistant: 1 = 3				
i	Number of upskilling/reskilling courses offered beyond syllabus	10	0	30	0
_	1 Course = 5; ?2 Courses = 10				
2	Faculty	400		30	12000

	ching by faculty (Number of classes taught/ total sees assigned)	20	20	30	60
	% = 10; <80% up to 70% = 8; <70% = 5				
	earch guidance/supervision	60	43	20	120
	t-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD:	- 60	43	30	129
	10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1				
= 1	10, 111 m, 111 ccm. 1 = 3, 1 d level. 1 = 3, 0d level. 1				
	earch projects per individual teacher			1 20	
	or [? 10.0 lakh] = 20; Minor [≤10.0 lakh] = 10	50	0	30	
	lications per individual teacher	150	0	30	
	ook = 20; 1 in WoS/Scopus listed journals = 20; 1 in				
	C-CARE Journal other than the above = 15; 1				
	pter in Book = 10.0; 1 in ISSN Journal = 10; 1				
1	ference Paper in Proceedings = 5.0; 1 Others				
(pop	oular article; magazine article, etc.) = 3				
e Pate	ent/Products/Copyright/Policy Document	10	0	30	(
1 Int	ernational = 10; 1 National = 8				
f Sem teac	inar/Symposium, etc. attended per individual her	10	3	30	90
Pape	ers presented in International: 1 = 5; National: 1 =				
	tended International: 1 = 3; National: 1 = 2				
	national event should have at least six participants				
ı	abroad.				
g Serv	ed as resource person, etc. per individual teacher	10	0	30	C
Inter	national - Chairman/ Keynote speaker/ Co-				
chair	man/Invited speaker/ Resource person: 1 = 8;				
	onal - Chairman/ Keynote speaker/ Co-chairman/		1		
I .	ed speaker/ Resource person: 1 = 4				
	nbership in editorial board of research journals	10	0	30	0
Edito	or/Associate Editor: 1 = 10; Member: 1 = 5				
i Exec	utive position in professional bodies	10	0	30	0
	dent/ Vice-president/ Secretary/ Treasurer: 1 = 10				
i Mem	bership in professional bodies	10	0	30	0
-	eign = 5; 1 Indian = 3				
k Train	ing program [FIP/FDP] attended	20	. 0	30	0
	national: 1 = 10; National: 1 = 5				
I Awar	ds/ honours	20	0	30	0
Only	by the national/state academies/ Government: 1				
= 10					
	nistrative positions	10	0	30	0
	University: 1 = 5				
n Contr	ibution to university examination	10	10	30	300
Super	rintendent/ Asst. Superintendent: 1 = 8; Others				
(Pape	er setting/ Invigilation etc.): 1 = 5				
3 Infras	structure development	100		10	1000
	outers added to the department	20	0	10	0

1	computer = 2				
	ooks including e-books added per student in the	20	0	10	0
	epartment/ library				
>:	20 = 20; >10 up to 20 = 10; ≤10 = 5				
Fo	or Colleges [AU/PG/UG]			- 1	
	2 = 20; >1-2 = 10; At least 1 = 5				
c In	nternet/WiFi/Intranet facility with coverage in the	20	0	10	O
	epartment				
N	etwork with 5-9 PC = 5; Network with $10-19$ PC = 10 ;				
N	etwork with ? 20 = 20				
d La	ab equipment added to the department	20	0	10	0
	p to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh				
	20				
e Sr	mart/Semi-smart classrooms added to the	10	0	10	0
	epartment		J		·
U	p to 2 = 4; Up to 4 = 8; Up to >4 = 10				
f Ex	xpenditure made on other infrastructure in the	10	0	10	0
	epartment		_		_
U	p to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than				
	0 lakh = 10				
4 A	ctivity	300	A. K. K. Marketta and A. S.	30	9000
a Po	opularity of programs offered based on SAMS data	20	10	30	300
[ra	atio of number of first preference and number of				
av	vailable seats]				
Ul	p to 1 = 5; Up to 3 = 10; > 5 = 20				
b Se	eminar/ Symposium, including Webinars, etc.	20	0	30	0
or	rganized				
In	ternational: 1 = 10; National: 1 = 7.5; State/ Regional				
Le	evel: 1 = 5				
c St	aff Council Meeting	10	0	30	0
1	meeting = 5				
d DI	RC meeting .	10	0	30	0
1	meeting = 5				
e Bo	oS meeting/ Syllabus revision .	20	0	30	0
1	meeting = 5; 1 revision = 5				
	sit of peers/experts	20	0	30	
	om Overseas: 1 visit = 10; Indian: 1 = 5			- 30	0
	rants received from funding agency, other than	30	0	30	
	search project of individual faculty	30	U	30	0
	o to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh				
	30				
	epartment journal/ magazine/ newsletter	10	0	30	
	Journal with ISSN = 10; 1 Journal without ISSN = 8; 1	10		30	0
	agazine = 5; 1 Newsletter = 3				
	onsultancy offered	10	0	30	
	to 1 lakh = 5; More than 1 lakh = 10	10	<u> </u>	30	0
	umni association registration	10	0	20	
	es = 10			30	0

k Alumni meeting		10	0	30	0
1 meeting = 10					
I Contributions fro	om alumni	10	0	30	0
Per each 10 thou	sand or part thereof = 5				
m Parent-teacher n	neeting	10	0	30	C
1 meeting/ Year	= 10				
n Collaborative joi	nt programs with other institutions	30	0	30	0
1 Overseas = 15;	1 National = 10; 1 State/ Regional				
level = 5	, , , , ,				
O MoUs signed [Or	nly for U/AU]	20	0	30	0
1 MoU = 10; Mor	e than 1 = 20				
p Outreach activity etc.	, including functional NSS/NCC units	30	0	30	0
1 Program = 5					
q Mentor-Mentee	Meetings in a Semester	30	0	30	0
	Meetings = 20; >2 meetings = 30				
		1000	Maximum Possible Score		26200
			Total Weight	ed Score	5797.50
			Performance	Index	22.12

Signed by

Samile Behera 20:12.24

HoD of Concerned Department/ Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student - Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

O esona Director of Education

MANIONILLA MANIONILLA

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200	r el	30	6000
	Results (Average percentage of all programs)	100	65.25	30	1957.50
	Seminars delivered	10		30	0
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	5	30	150
	Dropout	10	2	30	60
	PTR	10	5	30	150
	Achievements	20	20	30	600
	Research fellowship/ scholarship	20	0	30	0
	Number of skilling courses offered	10	D	30	0
2	Faculty	400		30	12000
	Teaching	20	2_0	30	600
	Research guidance	60	43	30	1290
	Research projects	50	0	30	0
	Publications	150	0	30	0
	Patent/Policy document	10	0	30	0
	Seminar/ Symposium etc. attended	10	3	30	90
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0	30	0
	Membership in professional bodies	10	0	30	0
	Training program [FIP/FDP] attended	20	0	30	0
	Awards/ honours	20	0	30	0
	Administrative positions	10	0	30	0
	Contribution to university examination	10	10	30	300
3	Infrastructure development	100	0	10	1000
	Computers added/ upgraded	20	0	10	0
	Books including e-books added per student	20	0	10	0
	Internet facility	20	0	10	0
	Lab equipment added	20	0	10	0
	Smart/Semi-smart classrooms added	10	0	10	0
	Expenditure made on other infrastructure	10	<i>b</i>	10	0
4	Activity	300		30	9000
	Popularity of programs offered	20	10	30	300
	Seminar/ Symposium etc. organized	20	0	30	0

Staff Council Meeting	10	0	30	0
DRC meeting	10	0	30	0
BoS meeting/ Syllabus revision	20	0	30	0
Visit of peers/experts	20	D	30	0
Grants received from funding agency, other than research project of individual faculty	30	O	30	0
Department journal/ magazine/ newsletter	10	0	30	0
Consultancy offered	10	0	30	0
Alumni registration	10	0	30	0
Alumni meeting	10	D	30	0
Contributions from alumni	10	D	30	0
Parent-teacher meeting	10	7)	30	0
Collaborative joint programs with other institutions	30	0	30	0
MoUs signed	20	0		0
Outreach activity	30	0	30	0
Mentor-Mentee meetings	30	0	30	0
	1000	Maximum Possible Score		26200
		Total Weighted Score		5797.50
		Performance In	dex	22.12

Signed by:

Sasmita Beherg

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Professor of Economics

Berhampur University Ganjani, Odisha India

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only]
Academic Session: 2023-2024

1	Name of the Department.	Chemistry			
2	Year of establishment of the department	1989			
4	Programs offered by the department	Year of initiation of the program	Affiliation Status		
а	UG	1989-90	Affiliated		
b	PG	2023-24	Affiliation pending		
С	MPhil	NA			
d	PhD	NA	Affiliated		
е	Diploma	NA			
f	Certificate	NA			
g	Any other [You can add extra rows, if needed]	NA			

LNSchee

RASAD BISHOYEE ader in Pol.Sc _A,Mphil(JNU)

Signed by: Head of the Department

Mr. Director of Education

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2022 to 30 June 2023

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200	y - See	30	6000
a	Results (Average pass percentage of all programs)	100	69.04	30	2071.
	Pass percentage: above 75%, for every 1% = 1; ≤75%				
	and up to 60%, for every 1% = 0.75; <60% and upto				
	45%, for every 1% = 0.5; <45% and above pass mark,				
	for every 1% = 0.25				
b	Seminars delivered	10	2	30	60
	1 seminar (per student per semester) = 2; 2 seminars = 4; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
С	Project work/Field study/Internships completed	10	100	30	300
	Successful completion 75-100% = 10; Between 40-74% = 5; Less than 40% = 0				
d	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
	>10% = 10; Between 5 and 10% = 5; <5% = 3				
е	Dropout	10	2	30	60
	<1% = 10; Between 1 and 5% = 5; >5% = 2				
f	PTR	10	5	30	150
- 1	Student Teacher Ratio (average across all disciplines) [Current] ≤15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2 (Ad-hoc/Part-time teachers/Guest teacher with at least 9 months of continuous teaching in an academic year shall be considered).				
g	Achievements	20	0	30	
	Participation in Co-curricular and Extra-curricular activities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5; Participation = 2				
h	Research fellowship/ scholarship	20	0	30	
	RA/PDF: 1 = 10; National level fellowship [NET/GATE etc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5; Research Assistant: 1 = 3				
	Number of upskilling/reskilling courses offered beyond syllabus	10	0	30	(
	1 Course = 5; ?2 Courses = 10				
2	Faculty	400		30	12000



Teaching by faculty (Number of classes taught/t	otal 20	20	30	600
classes assigned)			30	800
?80% = 10; <80% up to 70% = 8; <70% = 5				
b Research guidance/supervision	60	33	30	990
Post-doctoral guidance, such as Dlitt/DSc: 1 = 12	; PhD:			
1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1	vel: 1			
= 1				
c Research projects per individual teacher	50	0	30	0
Major [? 10.0 lakh] = 20; Minor [≤10.0 lakh] = 10				
d Publications per individual teacher	150	20	30	600
1 Book = 20; 1 in WoS/Scopus listed journals = 20	; 1 in			
UGC-CARE Journal other than the above = 15; 1				
Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1				
Conference Paper in Proceedings = 5.0; 1 Others				
(popular article; magazine article, etc.) = 3				
e Patent/Products/Copyright/Policy Document	10	0	30	0
1 International = 10; 1 National = 8				
f Seminar/Symposium, etc. attended per individu	al 10	3	30	90
teacher	un 10			30
Papers presented in International: 1 = 5; National	: 1 =			
3; Attended International: 1 = 3; National: 1 = 2				
International event should have at least six partic	ipants	1		
from abroad.				
g Served as resource person, etc. per individual te	acher 10	0	30	0
International - Chairman/ Keynote speaker/ Co-				
chairman/Invited speaker/ Resource person: 1 =	8;			
National - Chairman/ Keynote speaker/ Co-chairn				
Invited speaker/ Resource person: 1 = 4				
h Membership in editorial board of research journ	als 10	0	30	0
Editor/Associate Editor: 1 = 10; Member: 1 = 5				
i Executive position in professional bodies	10	0	30	0
President/ Vice-president/ Secretary/ Treasurer:	1 = 10			
	10		20	
j Membership in professional bodies 1 Foreign = 5; 1 Indian = 3	10	0	30	0
k Training program [FIP/FDP] attended	20	5	30	150
International: 1 = 10; National: 1 = 5	20		30	150
I Awards/ honours	20	0	30	0
Only by the national/state academies/ Governme				
= 10				
m Administrative positions	10	. 5	30	150
In the University: 1 = 5				
n Contribution to university examination	10	10	30	300
Superintendent/ Asst. Superintendent: 1 = 8; Oth	ers			
(Paper setting/ Invigilation etc.): 1 = 5				
3 Infrastructure development	100		10	1000
a Computers added to the department	20	0	10	0

1 computer = 2				
b Books including e-books added per student in the department/ library	20	0	10	0
>20 = 20; >10 up to 20 = 10; ≤10 = 5 For Colleges [AU/PG/UG]				
>2 = 20; >1-2 = 10; At least 1 = 5				
c Internet/WiFi/Intranet facility with coverage in the department	20	0	10	
Network with 5-9 PC = 5; Network with 10-19 PC = 10; Network with ? $20 = 20$				
d Lab equipment added to the department	20	10	10	100
Up to 2 lakh = 5; Up to 10 lakh = 10; More than 10 lakh = 20	ı			
e Smart/Semi-smart classrooms added to the department	10	0	10	0
Up to 2 = 4; Up to 4 = 8; Up to >4 = 10				
f Expenditure made on other infrastructure in the department	10	0	10	0
Up to 1 lakh = 2; Up to 5 lakh = 4; Up to or more than 10 lakh = 10				
4 Activity	300		30	9000
 Popularity of programs offered based on SAMS data [ratio of number of first preference and number of available seats] 	20	5	30	150
Up to 1 = 5; Up to 3 = 10; > 5 = 20				
b Seminar/ Symposium, including Webinars, etc. organized	20	7.5	30	225
International: 1 = 10; National: 1 = 7.5; State/ Regional Level: 1 = 5				
c Staff Council Meeting	10	0	30	0
1 meeting = 5				
d DRC meeting .	10	0	30	0
1 meeting = 5				
e BoS meeting/ Syllabus revision .	20	0	30	0
1 meeting = 5; 1 revision = 5				
f Visit of peers/experts	20	15	30	450
From Overseas: 1 visit = 10; Indian: 1 = 5				
g Grants received from funding agency, other than research project of individual faculty	30	0	30	0
Up to 5 lakh = 5; up to 10 lakh = 10; More than 10 lakh = 30				
h Department journal/ magazine/ newsletter	10	0	30	0
1 Journal with ISSN = 10; 1 Journal without ISSN = 8; 1 Magazine = 5; 1 Newsletter = 3				
i Consultancy offered	10	0	30	0
. Up to 1 lakh = 5; More than 1 lakh = 10 j Alumni association registration	10	0	30	0
Yes = 10				

k	Alumni meeting	10	0	30	0
	1 meeting = 10				
1	Contributions from alumni	10	0	30	0
	Per each 10 thousand or part there of = 5				
m	Parent-teacher meeting	10	10	30	300
	1 meeting/ Year = 10				
n	Collaborative joint programs with other institutions	30	0	30	0
	1 Overseas = 15; 1 National = 10; 1 State/ Regional				
	level = 5				
0	MoUs signed [Only for U/AU]	20	0	30	0
	1 MoU = 10; More than 1 = 20				
р	Outreach activity, including functional NSS/NCC units	30	0	30	0
	etc.				
	1 Program = 5				
q	Mentor-Mentee Meetings in a Semester	30	0	30	0
	1 meeting = 10; 2 Meetings = 20; >2 meetings = 30				
		1000	Maximum Po	ssible Score	26200
			Total Weighted Score		7046.2
			Performance	Index	26.89

Signed by

LNSaho

HoD of Concerned Department/ Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student - Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics

Berhampur University Ganjani, Odisha India Mediana Disector of Educ

27:17

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

Performance Index for Individual Department

1	Criterion Student	Max Score	Actual Score	Weightage	Weighted Score
		200		30	6000
	Results (Average percentage of all programs)	100	69.04	30	2071.2
_	Seminars delivered	10	2	30	60
_	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
	Dropout	10	2	30	60
	PTR	10	5	30	150
	Achievements	20	0	30	
	Research fellowship/ scholarship	20	0	30	0
	Number of skilling courses offered	10	0	30	0
2	Faculty	400		30	0
	Teaching	20	20	30	12000
	Research guidance	60	33	30	600
	Research projects	50	0	30	990
	Publications	150	20	30	0
	Patent/Policy document	10	3		600
	Seminar/ Symposium etc. attended	10	0	30	90
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0	30	0
	Membership in professional bodies	10	0	30	O
	Training program [FIP/FDP] attended	20	5	30	0
	Awards/ honours	20		30	150
	Administrative positions	10	0	30	0
	Contribution to university examination	10	5	30	150
3	Infrastructure development	,	10	30	300
	Computers added/ upgraded	100	4	10	1000
	Books including e-books added per student	20	0,,	1.0	O
	Internet facility	20	0,,,,	• 10	0
	Lab equipment added	20	0	10	U
	Smart/Semi-smart classrooms added	20	10	10	100
	Expenditure made on other infrastructure	10	0	10	0
	Activity	10	0	10	()
	Popularity of programs offered	300		30	9000
_	Seminar/ Symposium etc. organized	20	5	30	150
	serminary symposium etc. organized	20	7.5	30	225

LNSaho CON

Govt. Science College

Staff Council Mosting	10	0	30	
 Staff Council Meeting		0		0
DRC meeting	10	0	30	0
BoS meeting/ Syllabus revision	20	0	30	0
Visit of peers/experts	20	15	30	450
Grants received from funding agency, other	20	0	30	0
than research project of individual faculty	30	0	30	0
Department journal/ magazine/ newsletter	10	0	30	0
Consultancy offered	10	0	30	0
Alumni registration	10	0	30	0
Alumni meeting	10	0	30	0
Contributions from alumni	10	0	30	0
Parent-teacher meeting	10	10	30	300
Collaborative joint programs with other institutions	30	0	30	0
MoUs signed	20	0		0
Outreach activity	30	0	30	0
Mentor-Mentee meetings	30	0	30	0
	1000	Maximum Possible Score Total Weighted Score		26200
				7046.2
		Performance In	ndex	26.89

Signed by:

LNSalro

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Minestor of Education

PRINCIPAL
Govt. Science College
Chatrapur (Gm.)

MARPRASADEISHOYEE
Reader in Pol.Sc
Reader in Pol.Sc
M.A. Niphil(JNU)

Format for Academic Audit Government Science College, Chatrapur

[To be filled out by the Department under Audit only]
Academic Session: 2023-2024

1	Name of the Department.	ECONOMICS			
2	Year of establishment of the department	1977			
4	Programs offered by the department	Year of initiation of the program	Affiliation Status		
а	UG	1977			
b	PG	2023			
С	MPhil				
d	PhD				
е	Diploma				
f	Certificate				
g	Any other [You can add extra rows, if needed]				

Reghmenty Sahro

Signed by: Head of the Department

Mrs. Senatoucalor

Dr. Sugnakar Patra.

Dr. Sugnakar Patra.

Professor of Economics

Professor of Economics

Professor of Economics

Berhampur University

Berhampur University

Ganjani, Odisha India

PRINCIPAL

Bovt. Science College
Chatrapur (Gm.)

AMAR PRESADEISEOFEE
Reader in Pol.sc
M.A.Mphii(JNU)

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

1 July 2023 to 30 June 2024

-	Criterion	Max Score	Actual Score	Weightage	Weighted Score
	tudent	200		30	600
	Results (Average pass percentage of all programs)	100	55.75	30	1672.50
	Pass percentage: above 75%, for every 1% = 1; ≤75%				
a	and up to 60%, for every 1% = 0.75; <60% and upto				
	15%, for every $1% = 0.5$; <45% and above pass mark,				
	or every 1% = 0.25				
_	seminars delivered	10	0	30	
1	seminar (per student per semester) = 2; 2 seminars =				
4	l; 3 seminars = 6; 4 seminars = 8; > 4 seminars = 10				
C P	Project work/Field study/Internships completed	10	10	30	300
S	successful completion 75-100% = 10; Between 40-74%				
	5; Less than 40% = 0				
d P	rogression to higher studies [UG to PG and/or PG to	10	10	20	200
P	PhD]	10	10	30	300
>	10% = 10; Between 5 and 10% = 5; <5% = 3				
ер	Propout	10	2	30	60
<	1% = 10; Between 1 and 5% = 5; >5% = 2				
f P	TR	10	5	30	150
St	tudent Teacher Ratio (average across all disciplines)				
[[Current]				
≤	15:1 = 10; ?16:1 to 50:1 = 5; >50:1 = 2				
(<i>A</i>	Ad-hoc/Part-time teachers/Guest teacher with at least				
9	months of continuous teaching in an academic year				
sh	hall be considered).				
g A	chievements	20	0	30	(
Pa	articipation in Co-curricular and Extra-curricular				
ad	ctivities: 1st prize = 10; 2nd prize = 8; 3rd prize = 5;				
Pa	articipation = 2				
h R	esearch fellowship/ scholarship	20	0	30	(
R/	A/PDF: 1 = 10; National level fellowship [NET/GATE				
et	tc.]/ Scholarship: 1 = 8; State/ University level: 1 = 5;				
Re	esearch Assistant: 1 = 3				
i N	umber of upskilling/reskilling courses offered	10		20	
	eyond syllabus	10	0	30	C
1	Course = 5; ?2 Courses = 10				
2 Fa	eculty	400		30	12000

a .	Teaching by faculty (Number of classes taught/ total classes assigned)	20	20	30	600
	?80% = 10; <80% up to 70% = 8; <70% = 5				
b	Research guidance/supervision	60	25	30	750
1	Post-doctoral guidance, such as Dlitt/DSc: 1 = 12; PhD:				
- 1	1 = 10; MPhil/MTech: 1 = 5; PG level: 1 = 3; UG level: 1				
	= 1				
c	Research projects per individual teacher	50	0	30	(
	Major [? 10.0 lakh] = 20; Minor [≤10.0 lakh] = 10				
	Publications per individual teacher	150	0	30	(
	·	150	-	30	
- 1	1 Book = 20; 1 in WoS/Scopus listed journals = 20; 1 in				
	UGC-CARE Journal other than the above = 15; 1				
	Chapter in Book = 10.0; 1 in ISSN Journal = 10; 1			1	
	Conference Paper in Proceedings = 5.0; 1 Others				
	(popular article; magazine article, etc.) = 3				
е	Patent/Products/Copyright/Policy Document	10	0	30	
:	1 International = 10; 1 National = 8				
	Seminar/Symposium, etc. attended per individual teacher	10	6	30	180
1	Papers presented in International: 1 = 5; National: 1 =				
:	3; Attended International: 1 = 3; National: 1 = 2				
1	International event should have at least six participants				
1	from abroad.				
g	Served as resource person, etc. per individual teacher	10	0	30	O
	International - Chairman/ Keynote speaker/ Co-				
	chairman/Invited speaker/ Resource person: 1 = 8;				
	National - Chairman/ Keynote speaker/ Co-chairman/			0.0	
	nvited speaker/ Resource person: 1 = 4			7	
	Membership in editorial board of research journals	10	0	30	C
E	Editor/Associate Editor: 1 = 10; Member: 1 = 5				
i E	Executive position in professional bodies	10	0	30	O
	President/ Vice-president/ Secretary/ Treasurer: 1 = 10				
i l	Membership in professional bodies	10	6	30	180
	1 Foreign = 5; 1 Indian = 3				
	Training program [FIP/FDP] attended	20	0	30	0
	nternational: 1 = 10; National: 1 = 5				
	Awards/ honours	20	0	30	C
	Only by the national/state academies/ Government: 1				
	= 10				
m /	Administrative positions	10	5	. 30	150
1	n the University: 1 = 5				
n (Contribution to university examination	10	10	30	300
9	Superintendent/ Asst. Superintendent: 1 = 8; Others				
	(Paper setting/ Invigilation etc.): 1 = 5				
3 I	Infrastructure development	100		10	1000
_	Computers added to the department	20	0	10	0

1 compute	r = 2				
	iding e-books added per student in the	20	0	10	0
>20 = 20; >	10 up to 20 = 10; ≤10 = 5				
For College	s [AU/PG/UG]				
>2 = 20; >1	-2 = 10; At least 1 = 5				
c Internet/W	/iFi/Intranet facility with coverage in the	20	0	10	0
departmen	t				
	ith 5-9 PC = 5; Network with 10-19 PC = 10;				
Network w	ith ? 20 = 20				
d Lab equipn	nent added to the department	20	0	10	C
Up to 2 lakl	n = 5; Up to 10 lakh = 10; More than 10 lakh				
= 20					
e Smart/Sem	i-smart classrooms added to the	10	0	10	O
departmen	t				
Up to 2 = 4;	Up to 4 = 8; Up to >4 = 10				
	e made on other infrastructure in the	10	0	10	0
departmen				-	
	n = 2; Up to 5 lakh = 4; Up to or more than				
10 lakh = 10 4 Activity		300	2° 1 11 11	30	9000
	of programs offered based on SAMS data	20	5	30	150
1 '	mber of first preference and number of	20	,		130
available se	·				
	Up to 3 = 10; > 5 = 20			-	
	ymposium, including Webinars, etc.	20	0	30	0
organized	ymposium, meidding webmars, etc.	20			
	al: 1 = 10; National: 1 = 7.5; State/ Regional				
Level: 1 = 5	al. 1 = 10, National. 1 = 7.5, State, Regional				
	il Mooting	10	0	30	0
c Staff Counc		10		+ 30 +	
d DRC meeting		10	0	30	0
1 meeting =					
	g/ Syllabus revision .	20	0	30	0
				+	
f Visit of pee	5; 1 revision = 5	20	0	30	0
	eas: 1 visit = 10; Indian: 1 = 5			30	
	ived from funding agency, other than	30	0	30	0
-	oject of individual faculty	30			
				-	
1 '	= 5; up to 10 lakh = 10; More than 10 lakh				
= 30	t journal/ magazine/ newsletter	10	0	30	0
	th ISSN = 10; 1 Journal without ISSN = 8; 1	10	0	30	
	tn issN = 10; 1 journal without issN = 8; 1 5; 1 Newsletter = 3				
i Consultancy		10	0	30	0
	= 5; More than 1 lakh = 10	10		30	
	ociation registration	10	0	30	0
Yes = 10				+	

,

1 meeting = 10: 2 Meetings = 20: >2 meetings = 30				
Mentor-Mentee Meetings in a Semester	30	0	30	0
1 Program = 5				
Outreach activity, including functional NSS/NCC units etc.	30	0	30	0
1 MoU = 10; More than 1 = 20				
MoUs signed [Only for U/AU]	20	0	30	0
level = 5				
1 Overseas = 15; 1 National = 10; 1 State/ Regional				
Collaborative joint programs with other institutions	30	0	30	0
1 meeting/ Year = 10				
Parent-teacher meeting	10	0	30	0
Per each 10 thousand or part there of = 5				
Contributions from alumni	10	0	30	0
	Per each 10 thousand or part there of = 5 Parent-teacher meeting 1 meeting/ Year = 10 Collaborative joint programs with other institutions 1 Overseas = 15; 1 National = 10; 1 State/ Regional level = 5 MoUs signed [Only for U/AU] 1 MoU = 10; More than 1 = 20 Outreach activity, including functional NSS/NCC units etc. 1 Program = 5	1 meeting = 10 Contributions from alumni Per each 10 thousand or part there of = 5 Parent-teacher meeting 1 meeting/ Year = 10 Collaborative joint programs with other institutions 1 Overseas = 15; 1 National = 10; 1 State/ Regional level = 5 MoUs signed [Only for U/AU] 20 1 MoU = 10; More than 1 = 20 Outreach activity, including functional NSS/NCC units etc. 1 Program = 5 Mentor-Mentee Meetings in a Semester 30	1 meeting = 10 Contributions from alumni 10 Per each 10 thousand or part there of = 5 Parent-teacher meeting 10 1 meeting/ Year = 10 Collaborative joint programs with other institutions 30 1 Overseas = 15; 1 National = 10; 1 State/ Regional level = 5 MoUs signed [Only for U/AU] 20 0 MoU = 10; More than 1 = 20 Outreach activity, including functional NSS/NCC units etc. 1 Program = 5 Mentor-Mentee Meetings in a Semester 30 0	1 meeting = 10 Contributions from alumni 10 0 30 Per each 10 thousand or part there of = 5 Parent-teacher meeting 10 0 30 1 meeting/ Year = 10 Collaborative joint programs with other institutions 30 0 30 1 Overseas = 15; 1 National = 10; 1 State/ Regional level = 5 MoUs signed [Only for U/AU] 20 0 30 1 MoU = 10; More than 1 = 20 Outreach activity, including functional NSS/NCC units etc. 1 Program = 5 Mentor-Mentee Meetings in a Semester 30 0 30 30 30 30 30 30 30 30 30 30 30 3

Signed by Kashvah Sahv
HoD of Concerned Department/
Head of the Institution

How to compute performance index?

Range: 0-1 [0 to 100%]

Step 1

Calculate Item wise total score:

Example: Student – Add the score of all items under the head student

Step 2

Calculate weighted score:

Weighted Score = Actual Score x Factor weight

Example: Student weighted score = Actual Score calculated as in step 1 x 30

Step 3

Add Weighted score of all the four factors,

i.e., Sum Student, Faculty, Infrastructure Development and Activity to get the Total Score

Step 4

Calculate Departmental performance index by using

(Total Score / 28000) x 100

Maximum possible score = 28000; For HEIs other than

U/AU the maximum possible score = 26200

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

Mr. Cirector of Education

EMER PRESTOR IN PRINTERS

Format for Academic Audit

[To be filled out by the Department under Audit only]

Academic Session: 2023-2024

Summary Sheet

	Criterion	Max Score	Actual Score	Weightage	Weighted Score
1	Student	200		30	6000
	Results (Average percentage of all programs)	100	55.75	30	1672.50
	Seminars delivered	10	0	30	0
	Project work/Field study/Internship	10	10	30	300
	Progression to higher studies [UG to PG and/or PG to PhD]	10	10	30	300
	Dropout	10	2	30	60
	PTR	10	5	30	150
	Achievements	20	0	30	0
	Research fellowship/ scholarship	20	0	30	0
	Number of skilling courses offered	10	0	30	0
2	Faculty	400	20	30	12000
	Teaching	20	20	30	600
	Research guidance	60	25	30	750
	Research projects	50	0	30	0
	Publications	150	6	30	Q
	Patent/Policy document	10	O	30	0
	Seminar/ Symposium etc. attended	10	6	30	180
	Served as resource person etc.	10	0	30	0
	Membership in editorial board	10	0	30	0
	Executive position in professional bodies	10	0	30	0
	Membership in professional bodies	10	6	30	180
	Training program [FIP/FDP] attended	20	0	30	0
	Awards/ honours	20	0	30	0
	Administrative positions	10	5	30	150
	Contribution to university examination	10	10	30	300
3	Infrastructure development	100	0	10	1000
	Computers added/ upgraded	20	0	10	0
	Books including e-books added per student	20	0	10	0
	Internet facility	20	0	10	0
	Lab equipment added	20	0	10	0
	Smart/Semi-smart classrooms added	10	0	10	0
	Expenditure made on other infrastructure	10	0	10	0
4	Activity	300		30	9000
	Popularity of programs offered	20	5	30	150
	Seminar/ Symposium etc. organized	20	0	30	0

Staff Council Meeting	10	0	30	0
DRC meeting	10	0	30	0
BoS meeting/ Syllabus revision	20	0	30	0
Visit of peers/experts	20	0	30	O
Grants received from funding agency, other than research project of individual faculty	30	0	30	0
Department journal/ magazine/ newsletter	10	0	30	0
Consultancy offered	10	0	30	0
Alumni registration	10	0	30	0
Alumni meeting	10	ව	30	0
Contributions from alumni	10	0	30	0
Parent-teacher meeting	10	0	30	0
Collaborative joint programs with other institutions	30	0	30	0
MoUs signed	20	0		0
Outreach activity	30	0	30	0
Mentor-Mentee meetings	30	0	30	0
	1000	Maximum Possible Score Total Weighted Score		26200
				4792.50
		Performance Index		18.29

Signed by: Regherally

Saho

HoD of Concerned Department/ Head of the Institution

Signed by:

Academic Performance Auditor (APA 1)

Academic Performance Auditor (APA 2)

Academic Performance Auditor (APA 3)

Dr. Sudhakar Patra Professor of Economics Berhampur University Ganjan, Odisha India

Mile of tour sion

edoug Discourage