

SEC – 1

COMMUNICATIVE ENGLISH

UNIT- I : CONTEXTS OF COMMUNICATION AND PHONETIC FEATURES

1. Why English Communication is essential and how to improve the skill ?
2. Introduction to Voice and Accent
 - a. Why do we have such different accents?
 - b. Accent Training-Consequences
 - c. Voice and accent in the Enterprise Industry
 - d. Globally Comprehensible Accent
 - e. Introduction to Phonetics
 - f. International Phonetic Alphabet
3. Consonant Sounds
4. Vowels
5. Diphthongs
6. A Few Phonic Rules
7. Word Stress: Syllables
8. Intonation and Stress
9. Pacing and Chunking a. Common Patterns of Pacing b. Importance of Chunking
10. Fluency
11. Indianisms - Errors in pronunciation

UNIT-II: GRAMMAR

1. English: Spoken Versus Written Communication
2. Nouns
 - a. Kinds of Nouns
 - b. Nouns Number
 - c. Noun Gender
 - d. Countable and Uncountable Nouns
3. Pronouns
4. Adjectives

- a. Positioning of adjectives
- b. Comparative Degrees of Adjectives
- c. Order of Adjectives
5. Adverbs
 - a. Kinds of Adverb
 - b. Degree of Comparison
 - c. Word Order with Adverbs
6. Prepositions Prepositions with Adjectives, Nouns and Verbs
7. Conjunctions
 - a. Coordinating conjunctions
 - b. Subordinating Conjunctions
 - c. Correlative Conjunctions
 - d. Connecting Adverbs
8. Verbs
 - a. Verb Classification
 - b. List of irregular verbs
9. Subject and verb agreement
10. Determiners and Modifiers
11. Proof Reading and Punctuation
12. Tenses
13. Common errors in grammar and vocabulary

UNIT-III: READING COMPREHENSION

Reading -A 7-Step Process,

Techniques to enhance students' reading skills,

Types of reading skills (Skimming, Scanning, Extensive reading, Intensive reading),

Three levels of Reading,

Improving your reading speed,

Reading comprehension practice exercises.